

Run for the Roses



RENEWING OUR COMMITMENT REIMAGINING THE FUTURE
REACHING FOR THE WINNER'S CIRCLE



NCURA
REGION III

NCURA Region III Spring Meeting 2022
LOUISVILLE, KENTUCKY



NCURA REGION III SPRING MEETING 2022

Run for the Roses



RENEWING OUR COMMITMENT



REIMAGINING THE FUTURE



REACHING FOR THE WINNER'S CIRCLE



2022 Spring Meeting • May 1 – 4, 2022

Louisville, KY

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GREEN FLAMINGOS !
Session handouts will not be available onsite. Please visit the app to see concurrent session materials



NCURA REGION III SPRING MEETING 2022

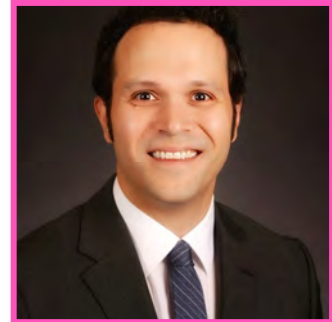
WELCOME#

from our Region Chair#



Dear Region III members, colleagues, sponsors, and guests,

On behalf of the Region III Executive Committee and the 2022 Spring Meeting Program and Planning Committees, I would like to welcome each of you to the Galt House Hotel in downtown Louisville, Kentucky!



NCURA REGION III CHAIR
Scott Niles, Ph.D.
Georgia Institute of Technology

Two years, eleven months, and 26 days.

That is how long it has been since we as a Region have gathered for an in-person meeting. For 1,092 days, Region III leadership has adapted and worked to build engagement among our membership as our field (and much of the world) shifted to virtual platforms and remote work. While technology helped to keep us connected, and ingenuity helped keep us engaged, there really is nothing like gathering with colleagues to discuss shared challenges. There is something magical about reconnecting with old friends in the same space. Being together allows us to build deep connections and form new relationships with our peers – something that has always been such an important aspect of Region III’s annual spring meetings, as these connections we make serve as a support system long after we leave the conference.

As such, our theme “Run for the Roses: Renewing our commitment, Reimagining the future, Reaching for the winner’s circle” is quite apt. While we have all had to reimagine what research administration looks like during the past few years, the opportunity to gather in Louisville affords us the chance to renew our commitment to the profession and to the spirit of professional development that makes NCURA such a special and wonderful group of servant leaders.

I would like to thank the Executive Committee, the Program Committee and the Planning Committee for their hard work in putting this conference together. In addition, this meeting would not be possible without our Workshop and Concurrent Session presenters, Discussion Group facilitators, the volunteers, the sponsors, and all of you who have come here to participate and network!

So again, welcome back to being together, and welcome to the 2022 Region III Spring Meeting. The “Derby City” has a lot to offer, so we hope you find time to enjoy Louisville while you are here.

Scott Niles

Scott Niles, Ph.D.
Chair, NCURA Region III



NCURA REGION III SPRING MEETING 2022



SCHEDULE AT A GLANCE

Date	Event	Location
SUNDAY, MAY 1		
7:30 AM - 5:30 PM	Workshop Registration	Archibald Cochran Pre-Function
8:30 AM - 4:30 PM	Full-Day Workshops	See Page 8
Noon - 1:00 PM	Workshop Luncheon	Cochran
1:00 PM - 4:30 PM	Afternoon Half-Day Workshops	See Page 9
6:00 PM - 7:30 PM	Welcome Reception	Archibald
8:00 PM - 11:30 PM	Hospitality Suite	Archibald
MONDAY, MAY 2		
7:30 AM - 5:00 PM	Registration	Archibald Cochran Pre-Function
7:30 AM - 8:30 AM	Breakfast	Cochran
8:30 AM - 9:00 AM	Conference Welcome	Cochran
9:00 AM - 10:00 AM	Keynote	Cochran
10:00 AM - 10:15 AM	Break with Exhibitors	GHW 3 rd Floor Hallway
10:15 AM - 11:30 AM	Concurrent Sessions & Discussion Groups	See Page 10
11:30 AM - 1:00 PM	Lunch	Cochran
1:00 PM - 2:00 PM	Concurrent Sessions & Discussion Groups	See Page 11
2:15 PM - 3:15 PM	Concurrent Sessions & Discussion Groups	See Page 12
3:15 PM - 3:45 PM	Break with Exhibitors	GHW 3 rd Floor Hallway
3:45 PM - 5:00 PM	Concurrent Sessions & Discussion Groups	See Page 13
8:00 PM - 11:30 PM	Hospitality Suite	Archibald
TUESDAY, MAY 3		
6:30 AM	Flamingo Fun Walk	Meet in Hotel Lobby
7:30 AM - 4:30 PM	Registration	Archibald Cochran Pre-Function
7:30 AM - 8:30 AM	Breakfast	Cochran
8:30 AM - 9:00 AM	Break with Exhibitors	GHW 3 rd Floor Hallway
9:00 AM - 10:15 AM	Concurrent Sessions & Discussion Groups	See Page 14
10:15 AM - 10:30 AM	Break with Exhibitors	GHW 3 rd Floor Hallway
10:30 AM - 11:45 AM	Concurrent Sessions & Discussion Groups	See Page 15

HOW TO ACCESS **WI-FI** in the Galt House Meeting Rooms

Login Name: GH Conference
No password needed!





NCURA REGION III SPRING MEETING 2022



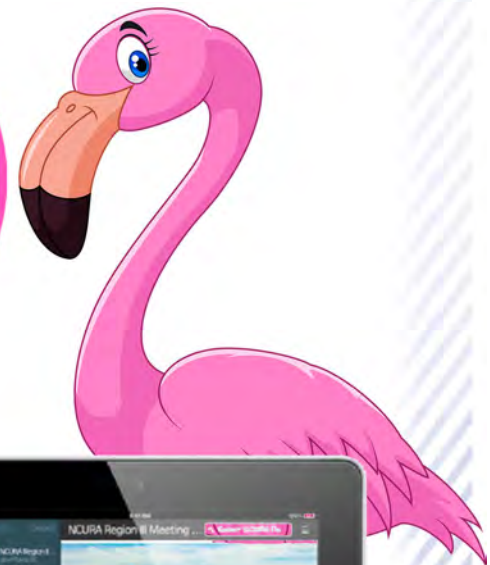
SCHEDULE AT A GLANCE

Date	Event	Location
TUESDAY, MAY 3 CONTINUED		
Noon - 1:30 PM	Lunch/Regional Business Meeting	Cochran
1:30 PM - 2:45 PM	Concurrent Sessions & Discussion Groups	See Page 16
2:45 PM - 3:15 PM	Break with Exhibitors	GHW 3 rd Floor Hallway
3:15 PM - 4:30 PM	Concurrent Sessions & Discussion Groups	See Page 17
6:30 PM - 7:00 PM	Pre-Dinner Reception	Cochran
7:00 PM - 10:00 PM	Regional Dinner Celebration	Cochran
10:00 PM - 11:30 PM	Hospitality Suite	Archibald

WEDNESDAY, MAY 8		
6:30 AM	Flamingo Fun Walk	Meet in Hotel Lobby
7:30 AM - 8:30 AM	Breakfast	Cochran
8:45 AM - 10:00 AM	Concurrent Sessions & Discussion Groups	See Page 18
10:00 AM - 10:15 AM	Break with Exhibitors	GHW 3 rd Floor Hallway
10:15 AM - 11:30 AM	Concurrent Sessions & Discussion Groups	See Page 19
11:30 AM	Meeting Adjourns	

DOWNLOAD THE NCURA APP TO YOUR IPHONE or ANDROID MOBILE DEVICE AND STAY CONNECTED!

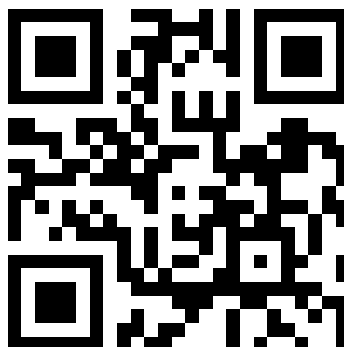
Stay CONNECTED!



Once you have downloaded the App,

Once installed, you can tap “Events,” then choose the Region III Spring Meeting. Please note that access to this meeting on the app begins on the afternoon of Friday, April 29.

Customize your meeting experience by adding sessions to the My Schedule feature!





KEYNOTE ADDRESS

Conor O'Driscoll Master Distiller Heaven Hill Distillery

Conor O'Driscoll has made quite the name for himself in the distillery world. He has taken an uncommon path starting with school in his native Ireland to a career with Pfizer, to becoming a world-renowned distiller manager and master distiller at Kentucky's largest single-site distillery: Heaven Hill. His innovative approach to learning all aspects of his job have led him down the paths of working in microbiology, fermentation science, and chemical engineering.

Like so many of our PIs, O'Driscoll's background is in the sciences, and like so many of us, his career took him on an unexpected journey. He was born in Dublin, Ireland and attended the University College Dublin to complete his degree in Chemical Engineering. He moved to the United States in 1989 and has worked at industry powerhouses such as Pfizer and Aker Kvaerner before transitioning to the world of whiskey. He visited Kentucky in 2002 and decided upon a different, course altering path: distilleries. He was hired by Brown-Forman in 2004 as their Operation Manager. In 2009, he made the transition to Woodford Reserve Distillery to oversee their operations and expanded his skillset to warehousing and processing responsibilities. From there, O'Driscoll moved on to lead operations at Angel's Envy Distillery in 2017.

"His innovative approach to learning all aspects of his job have led him down the paths of working in microbiology, fermentation science, and chemical engineering"
Heaven Hill Brands

O'Driscoll's holistic approach to not just learning the different aspects of the industry, but embracing all the different elements, escalated him to the forefront of his field. In 2019, historic Heaven Hill Distillery announced O'Driscoll as their seventh Master Distiller during their 87-year tenure. He's only the second Master Distiller without the last name of Beam, which makes the feat even more impressive! Attendees will enjoy hearing from this local figure who has applied his scientific background and technical expertise in such a unique and interesting way.

NCURA REGION III SPRING MEETING 2022

MEETING INFO

NEWCOMER: (a new member or first time attendee): NCURA encourages new members and first time attendees to take advantage of the many opportunities the Spring Meeting offers to network and share ideas with your like-minded colleagues. Attend the Newcomer Concurrent Session, participate in the various events such as Monday Newcomer Session and Hospitality Suite. Be sure to come out for Tuesday night's Regional Dinner Celebration, introduce yourself to new colleagues!

CONTENT LEVEL DEFINITIONS:

Basic: Content leans toward a beginner's level or basic presentation of a topic.

Overview: Content is an overview of a topic and does not go too deep, but it provides the surface level or big picture for take-a-way objectives.

Intermediate: Content leans toward the seasoned research administrator or manager.

Advanced: Content level is complex and focused and leans toward the director and senior level.

DIVERSITY, EQUITY, AND INCLUSION: The National Council of University Research Administrators (NCURA) recognizes, values, and celebrates diversity of persons, skills, and experiences in its mission to advance the profession of research administration. Thus, NCURA is committed to building and maintaining a diverse membership and a culture of inclusion. Every member of NCURA has a right, without regard to gender, race, ethnicity, age, religion, social class, sexual orientation, ability, personality, functional experience, or background, to fair and respectful treatment, equal access to resources to support professional growth, and equitable opportunities to contribute to NCURA's success. (<https://www.ncura.edu/AboutUs.aspx>)

EVALUATIONS: Your feedback is critical to the success of our meeting! Please take a moment to complete the surveys so that we can continue to improve your Spring Meeting experience. Evaluations are available on the NCURA App or at the Registration Desk.

HANDOUTS: We've gone green and will not provide session handouts at the meeting. If you are attending a workshop, the presentation materials will be provided electronically via the NCURA App before the meeting so that you may access them from your electronic device or print them to bring with you.

Meeting App: Download the FREE NCURA App for iOS or Android, enter the email address used on your registration form, and select NCURA Region III 2022 Spring Meeting. Customize your schedule by choosing sessions under the My Schedule menu. Navigate to sessions using the Maps menu. Last but not least, get up-to-the-minute updates on any last minute changes to the program schedule or planned activities through the Push Notification section!

Meeting Hashtag: Use #NCURARIII and #NCURARIIISpringmeeting when you post on social media including Facebook, Instagram and Twitter.

REGION BUSINESS MEETINGS: Region III holds a Business Meeting each year at the Spring Meeting. As a bonus, it's during lunch and everyone has to eat, so come eat and learn about what our fabulous region is doing. Everyone is welcome and encouraged to attend!

SESSION DEFINITIONS:

Concurrent Session are 60- to 75-minute formal presentations. These sessions are usually lecture-style and have accompanying slides, but they are encouraged to be more interactive. Case studies and other structured creative activities are welcome. There is usually some question and answer time built in at the end. Proposals for concurrent sessions must include two or three specific learning objectives. Proposals for concurrent sessions should have at least two presenters. Discussion Group are small group, facilitated conversations. Instead of formal presentation, the specific topics are discussed and information is shared by the group's attendees.

Discussion Groups are small group, facilitated conversations. Discussions are 60- to 75-minutes long and should usually have no more than two facilitators. Discussion group leaders promote active participation by suggesting a direction, posing questions, keeping the discussion on topic, helping participants make connections, etc. Specific learning objectives are not required. As discussion groups are usually in rooms with no A/V capabilities, no slides are required.

Workshops are deep-dive presentations, traditionally supported with slides and handouts. They are taught by subject matter experts in a classroom-style setting. Presenters may propose either a half-day or a full-day workshop, depending upon the subject matter to be covered. Workshops require three or more learning objectives. If you have not already signed up for a workshop, don't miss out! You may register on-site at the registration desk. Please note that there is an additional cost associated with workshop offerings.

TRACK DEFINITIONS: Tracks are designed to ensure that attendees are able to choose topic-specific sessions to further learning and meet educational objectives.

Pre-Award: Sessions related to finding funding, putting proposal teams together, writing proposals, developing budgets, institutional review and approval processes, proposal submission, and post-submission follow-up activities such as resubmission.

Post Award: Sessions related to award setup, financial management, re-budgeting, expenditure review, subrecipient monitoring, financial reporting, audit, cost sharing, closeout, etc.

PUI: predominantly undergraduate institutions, Sessions of interest to research administrators who work at institutions that are generally more focused on teaching than research, serve a mostly undergraduate student body, and/or are relatively new to applying for external funding and managing sponsored research projects.

Compliance: Sessions related to all areas of research compliance, including risk assessment, animal care and use, human subjects, conflict of interest, export controls, data management, responsible conduct of research, environmental health and safety, etc.

Departmental: Sessions of interest to research administrators who report to an academic unit, research center, lab, or even a single PI.

Federal: Sessions related to funding opportunities, rules, and regulations for federal grants and contracts.

Organizational Development: This track focuses on techniques and tools to improve business processes and logistics including personnel recruitment, using eRA and Cloud solutions to improve processes, managing organizational communications and change, supporting faculty through new organizational models, and more.

VOLUNTEER OPPORTUNITIES: We are always looking for volunteers! The time you invest in volunteering not only makes our organization more successful, but provides a great opportunity for you to utilize your skills and learn something new. It's a win-win for everyone - so go ahead, volunteer! For opportunities to get involved, please visit the Region III website: www.ncuraregioniii.com or inquire at Meeting Check-in.



Volunteer QR Code!

NCURA REGION III SPRING MEETING 2022

WORKSHOPS
FULL AND HALF DAY
Sunday, May 1st

FULL DAY

8:30 AM - 4:30 PM

WS1: DEPARTMENTAL Managing Proposals and Awards from a Departmental Perspective

Content Level: Basic

Track: Department

Research administration responsibilities can be overwhelming. The process of putting a proposal together, managing a grant once funded, and properly closing it out at the end are the day-to-day activities that department administrators struggle with. This session will provide strategies for meeting and managing these challenges effectively

Erika Cottingham, United Way of the Chattahoochee Valley and Columbus State

Room: Holly

WS2: Fundamentals of Post-Award Financial Management

Content Level: Overview

Track: Post-Award

This workshop is designed to provide a fundamental understanding of the flow of activities from proposal submission to project closeout with an emphasis on key areas related to post-award financial management of sponsored projects.

Jennifer Camp, University of Alabama

Room: Willow

WS3: Pre-Award Basics & Best Practices

Content Level: Basic

Track: Pre-Award

This workshop is designed to provide a fundamental understanding of the flow of activities from proposal submission to project closeout with an emphasis on key areas related to post-award financial management of sponsored projects.

Amy Thomas, Auburn University

Room: Walnut

MORNING HALF-DAY

8:30 AM- NOON

WS4: Did you just say that? Addressing and Overcoming Implicit Bias to Build Inclusion in the Workplace

Content Level: Intermediate

Track: Organizational Development

In this half-day interactive workshop, participants will learn to identify and address implicit bias in the workplace.

Laneika Musalini, Tri-County Technical College

Room: Poplar

Don't Forget! All Attendees
Remember to Flamingle With Your
Fellow Flamingos!

WELCOME RECEPTION:

SUNDAY, MAY 1ST FROM 6:00 –7:30 PM: Join us in Archibald for the Spring Meeting Welcome Reception. Reconnect with old friends and make some new ones.





NCURA REGION III SPRING MEETING 2022
WORKSHOPS
HALF DAY SUNDAY, May 1st

AFTERNOON HALF-DAY
1:00 PM - 4:30 PM

WS5: The Role of Research Development in Improving Competitiveness of Proposal Ancillary Documents

Content Level: Intermediate

Track: Research Development

Supplementary proposal documents are often put off until last minute in the proposal development process. As research development professionals, we can help PIs make these documents a competitive piece of their proposal to signal credibility and capacity for sponsor investment.

Emily Devereux, University of South Carolina

Room: Poplar

AT THE MEETING

COVID-19

Attendees are strongly encouraged to use masks and follow their physician's advice on vaccination. We will follow federal, state, and local public health guidance in place at the time of our meeting. Please review the [Galt House Hotel COVID-19 policies](#), as well as the [City of Louisville local public health information](#).

Accessibility

The Galt House Hotel is an accessible facility with ADA-compliant rooms available upon request. Also available are transferable benches, roll-in showers, and TDD kits. This information and more may be found in the hotel's [FAQ](#); please contact the hotel directly to request accommodations.



New Member Activities

Welcome to NCURA and to Region 3! You will soon see for yourself why Region 3 is the most **influential, fabulous** and **fun** region. We have a long history of being at the forefront of NCURA and the important initiatives that drive our great profession. From the legend of Pat the Flamingo to our recent book club initiative, Region 3 is both rich in tradition and innovative in its approach to just about everything!

The best way to benefit from all that NCURA and Region 3 has to offer is to get engaged in our Region's many activities. Here are a few designed especially with you in mind!

NCURA Region III Newcomers

Monday - 10:15am to 11:15am; Holly

This breakout session is specifically designed for those who are new to the NCURA Region III conference. We will answer questions like What is expected at the meeting? Why does everyone speak in acronyms? How do I know which track and level of sessions I should attend? How to get the most out of the conference? And many more.



NCURA REGION III SPRING MEETING 2022
MONDAY, May 2nd
WELCOME, KEYNOTE, CONCURRENT SESSIONS, &
DISCUSSION GROUPS
10:15 AM - 11:30 AM

8:30 - 9:00 AM Conference Welcome
9:00 - 10:00 AM Keynote Speaker: Conor O-Driscoll, Master Distiller
 Location: Cochran

CONCURRENT SESSIONS

NCURA Region III Newcomers

Content Level: Overview

Track: Professional Development

You're at the NCURA Region III conference. What happens now? What opportunities await you? What is expected? Why does everyone speak in acronyms? How do you know which track and level of sessions you should attend? How do you network? We will answer those questions and more and help you get the most out of the conference.

Justo Torres, North Carolina State University

Room: Holly

"Critical Thinking: I want some of that!"

Content Level: Intermediate

Track: Professional Development

Critical thinking is one of those "soft" skills that gets overlooked. Learn more about it and why it is important in this session.

Lorrie Robbins, Duke University

Room: Willow

FEDERAL NSF Proposal & Award Policy Update

Content Level: Overview

Track: Federal

This virtual session will highlight information from NSF's revised Proposal & Award Policies & Procedures Guide (PAPPG) NSF 22-1.

Samantha Hunter, National Science Foundation Policy Office

Room: Cochran



DISCUSSION GROUPS

Cheering for an Empty Stadium: Research Development

Content Level: Intermediate **Track:** PUI

PUIs face constant pressure to increase proposal and award activity despite having faculty with high teaching loads, less resources, and fewer staff focused on research development. Join us for a discussion of the challenges and potential solutions.

Alison Krauss, Western Carolina University

Room: Walnut

Seriously, You Want What? Dealing with State Agencies and Their Demanding Requests!

Content Level: Intermediate

Track: Post Award

Discuss challenges with invoicing and managing state-funded awards from a central office perspective.

Angie Rowe and Jessica Lambdin, Florida State University

Room: Poplar

Use #NCURARIII and #NCURARIIIspringmeeting when posting on social media





NCURA REGION III SPRING MEETING 2022

MONDAY, May 2nd

CONCURRENT SESSIONS & DISCUSSION GROUPS
1:00 PM - 2:00 PM

CONCURRENT SESSIONS

The Impact of Your NCURA Membership

Content Level: Overview

Track: Professional Development

The mission of NCURA is to advance the profession of research administration through education and professional development programs, the sharing of knowledge and experiences, and the fostering of a diverse, collegial, and respected global community. In this session, NCURA Secretary Robin Remotique will share information on the impact of your NCURA membership.

Robyn Remotique, University of North Texas Health Science Center

Room: Holly

“It’s Our Pleasure”

Content Level: Overview

Track: Department

Using successful customer service theories in research administration.

Amy Thomas, Auburn University

Room: Willow

A Bird's Eye view- Departmental Preparation versus Central Office Execution

Content Level: Intermediate

Track: Pre-Award

This session will cover lessons learned from a former departmental research administrator who transitioned to the central office, including how to prepare a compliant application, documentation required by the central office, and what to expect from the contracting officer during proposal preparation.

Lea Brooks, Georgia Institute of Technology;
Kadian Leslie, Georgia Institute of Technology

Room: Cochran



DISCUSSION GROUPS

Engaging Faculty for Mission Success

Content Level: Intermediate

Track: Organizational Development

An open discussion surrounding faculty needs and how to engage them with an understanding of research administration.

Robert Holm, Auburn University, **Courtney Thomas**, Auburn University

Room: Walnut

Consulting and staying Abreast with Ever Changing Research Administration

Content Level: Senior

Track: Professional Development

The landscape of Research Administration is ever changing. Consultants are tasked with keeping up with these changes although usually not being employed full time. This session will seek to provide comments and gain comments from participants on available tools, organizations, or publications to assist with this challenge.

Pam Whitlock, Emeritus University of North Carolina—Wilmington

Room: Poplar





NCURA REGION III SPRING MEETING 2022

MONDAY, May 2nd

CONCURRENT SESSIONS & DISCUSSION GROUPS

2:15 PM - 3:15 PM

CONCURRENT SESSIONS

They're at the Gate! Getting Faculty to the Winner's Circle with a Virtual Modular Training Program on Sponsored Programs at PUIs

Content Level: Intermediate

Track: PUI

In this session participants will explore how to create and implement a virtual modular training program designed to prepare faculty at a PUI to pursue external funding for projects that meet their interests. An interactive discussion will enable participants to share their success and challenges when it comes to faculty training.

Leonard Connor, Georgia State University—
Perimeter College

Room: Holly

Making the Move from Managing to Leading

Content Level: Intermediate

Track: Human Relations in Research Administration

Many tend to use the words “Manager” and “Leader” interchangeably. However, there is a distinct difference. Traditionally, managers tend to have more of a transactional focus, where leaders are more transformative. Are you curious about where you fit in the spectrum? Do you aspire to transition from Manager to Leader? This session will distinguish the differences between managing and leading. Guidance will be provided regarding the key steps required to evolve and maintain the role of an effective leader.

Tamara Hill, Morehouse School of Medicine

Room: Willow

NIH Update

Content Level: Basic

Track: Federal

This virtual session provides an opportunity to learn what is new and what is being developed within the National Institute of Health’s (NIH) programs, policies, and budgets.

Dede Rutberg, National Institutes of Health

Room: Cochran

DISCUSSION GROUPS

Creating a Culture of Internal Control

Content Level: Basic

Track: Post-Award

Internal controls are integral to effective grants management. In order to conduct effective internal controls, research administrators need a foundational knowledge of Government Accountability Office (GAO) standards, risk management, and requirements outlined in 2 CFR 200.

Rob Roy, Georgia Institute of Technology

Room: Walnut

How I Navigated Through My First Year as a Pre-Award

Content Level: Overview

Track: Pre-Award

An intimate look at pre-award from the perspective of personal experience as a first-year grants coordinator working both for a university and a health system.

Lingxi Yi, Clemson University **Room:** Poplar

DON'T FORGET!!

Flamingo Fun Walk

Tuesday, 6:30 - 7:00 AM

Meet in Lobby by the main doors





NCURA REGION III SPRING MEETING 2022



MONDAY, May 2nd
CONCURRENT SESSIONS & DISCUSSION GROUPS
3:45 PM - 5:00 PM

CONCURRENT SESSIONS

From Starting Gate to Finish Line: Capitalizing on Teams and Planner Tools to Collaborate for Proposal Submission

Content Level: Intermediate

Track: Pre-Award

Two years ago many of us had to pivot quickly from the traditional in-office/on-campus working environment to remote and hybrid schedules. So how do you effectively facilitate proposal development and timely submission without overloading your email inbox? In this session, we'll share our lessons learned and the process we've developed to save our inboxes. We'll demonstrate strategies to create clear timelines and expectations for the PI/proposal team and allow for dynamic collaboration during the proposal development and submission process.

Krys Lynam, University of Kentucky Research Foundation; **Elizabeth Crolley**, University of Kentucky College of Public Health

Room: Cochran

Foreign Influence and Conflict of Interest

Content Level: Basic

Track: Compliance

The session will review foreign influence factors that affect Conflicts of Interest regulations to include an assessment of the National Science and Technology Council Memorandum 33 conflict of interest disclosure requirements.

Doug Backman, University of Central Florida

Room: Holly



“Oh No, Not Another Budgeting Session: But Seriously, What Did I Forget?”

Content Level: Basic

Track: Pre-Award

This session will explore ways to interpret the

science to ensure that the budget and justification match, as well as stay in compliance with university and agency rules and regulations. When we take this approach to budgeting, we are able to manage what was proposed once it is awarded.

Bettie Morgan, Duke University; **Lorrie Robbins**, Duke University

Room: Willow

DISCUSSION GROUPS

They're at the Gate! Getting Faculty to the Winner's Circle with a Virtual Modular Training Program on Sponsored Programs at PUIs

Content Level: Intermediate

Track: PUI

This discussion group session will build on the presentation "They're at the Gate! Getting Faculty to the Winner's Circle with a Virtual Modular Training Program on Sponsored Programs at PUIs". The discussion facilitators will share an in-depth tour of their current virtual training program. Participants will draw on their own experiences to ask detailed questions and to brainstorm their own ideas on how they can incorporate and implement a virtual training program at their own institution .

Leonard Connor, Georgia State University—Perimeter College; **Mary Elizabeth Tyler Boucebc**, Georgia State University—Perimeter College;

Glenn Pfeifer, Georgia State University—Perimeter College

Room: Walnut

Speed Dating Theory and Practice

Content Level: Overview

Track: Pre-Award

Collaborative research is on the rise. Just as it is important for the team doing the research to have a good working relationship, it is equally true for the support team too ~ that means you, Ms., or Mr. Research Administrator!

Melinda Fischer, Clemson University

Room: Poplar



NCURA REGION III SPRING MEETING 2022



TUESDAY, May 3rd

CONCURRENT SESSIONS & DISCUSSION GROUPS

9:00 AM - 10:15 AM

CONCURRENT SESSIONS

Budgets 101: The Basics of Creating a Federal Grant Budget

Content Level: Basic

Track: Organizational Development

Budgets 101 will provide Research Administrators with a basic understanding of federal budgeting so that they can advise their investigators on the creation of budgets for federal grants.

Carly Pigg, LSU Health New Orleans

Room: Holly

Federal Contracting Basics

Content Level: Intermediate

Track: Federal

Federal Contracting Basics & Clauses of Special Interest

This session provides an overview of FAR-based contracts and other agreements from a university perspective. Clauses of special interest to institutions of higher education will also be discussed.

Learning Objectives:

A. Federal Contracting Basics -

- Part 1 - FAR Based Contracts,

- Part 2 - Other Agreements

B. Clauses of Special Interest - Common Research Agreement Clauses

Ashley Smith, Georgia Institute of Technology

Room: Willow

Research.gov Modernization Update

Content Level: Overview

Track: Federal

Get an in-depth look at the exciting new features of the National Science Foundation Research.gov proposal preparation and submission system in this virtual session. Don't miss this opportunity to learn how you can influence the future of proposal submission.

Stephanie Yee, National Science Foundation

Room: Cochran

GRAB A SEAT FOR LUNCH at our REGIONAL BUSINESS MEETING



DISCUSSION GROUPS

Automating the Management Process

Content Level: Intermediate

Track: Organizational Development

Join us for a discussion of automating many grant management processes using Smartsheet. This group will discuss how to automate processes within the department for approvals, tracking and ordering, including various tracking logs, executive summaries, order forms, applications, and other documents for grant management.

Shannon Ellis, University of South Carolina Medicine—Greenville

Room: Walnut

Why Get Certified in Research Administration

Content Level: Basic

Track: Human Relations in PA

This discussion group will explore the reasons to become a Certified Research Administrator, answer questions about why becoming certified is important, and what you should know about the exam.

Jacqueline Rearick, Liberty University

Room: Poplar



NCURA REGION III SPRING MEETING 2022

TUESDAY, May 3rd

CONCURRENT SESSIONS & DISCUSSION GROUPS

10:30 AM - 11:45 AM

CONCURRENT SESSIONS

USDA Rural Development Telecommunications Program Loans and Grants

Content Level: Overview

Track: Federal

This virtual session is an overview of USDA telecommunications loan and grant programs.

Kenneth Wiseman, U.S. Department of Agriculture

Room: Cochran

Breaking Down the Silos

Content Level: Advanced

Track: Organizational Development

This session will serve as a case study to best leverage public and private financial support at a university. It will also highlight how to form clear communication, goals, objectives, and overall strategy between two entities in a university that historically has not cooperated at this level. Finally, we will have a discussion on personnel and the experience and skill set needed for someone to excel in having priorities in both the OIA and OSPR.

Rodney Granec, University of West Alabama; **Chris Thomason**, University of West Alabama; **Chris Theriot**, University of West Alabama

Room: Holly

Closeouts 101

Content Level: Basic **Track:** Post-Award

Closeouts are a key part of the award lifecycle but are often the lowest on the list of priorities. This oversight results in the creation of a backlog and can have financial consequences for the institution. Come join us for an interactive session to learn more about why closeouts are important and how to properly prepare for the closeout stage of the award.

Tamara Hill, Morehouse School of Medicine

Room: Willow



DISCUSSION GROUPS

The Empowered University Book Club Discussion (interview with the author)

Content Level: Overview

Track: Organizational Development

In August of 2019, Dr. Hrabowski left indelible impressions on the NCURA community during his delivery of a moving keynote address at the Annual Meeting. The following November, he released a new book that provides a “provocative guide for higher education leaders who want to promote healthy and productive campus communities”. Understanding the vital role that research plays in higher education, leaders within the research administration community can glean valuable insights from The Empowered University on how to navigate cultural change and lead towards greater success. Expounding on the case study of his own experience, this book highlights Dr. Hrabowski’s leadership in transforming the University of Maryland, Baltimore County from a young, regional institution to one of the nation’s most innovative research universities. During his tenure at UMBC, not only did graduation numbers double, but research funding to the university grew from \$10 million to \$84 million. Dr. Hrabowski has been named as one of America’s Best Leaders by US News and World Report and as one of Times’s 100 Most Influential People in the World. Full of lessons and stories, The Empowered University can be a valuable tool for any research administrator looking to positively lead cultural change.

Attend this special session, “Interview with the Author” where you will hear Dr. Hrabowski’s answers to our questions about his book, his career, and his advice for research administrators... right before his retirement!

This is a session you do NOT want to miss.

Tanta Myles, University of Alabama

Room: Poplar



NCURA REGION III SPRING MEETING 2022



Tuesday, May 3rd

CONCURRENT SESSIONS & DISCUSSION GROUPS

1:30 PM - 2:45 PM

CONCURRENT SESSIONS

A Program Officer's Perspective on NSF Funding

Content Level: Intermediate

Track: Federal

An overview of the research-funding directorates at NSF, describing the various modes of review, and discussing the various ways that program officers interact with researchers and sponsored projects offices. The virtual session will be interactive with ample time for questions and discussion.

Samuel Scheiner, National Science Foundation

Room: Cochran

A Deep Dive into Subawards

Content Level: Intermediate

Track: Post-Award

An overview of best practices for issuing subawards, both federal and non-federal. This session will be interactive and will include a question-and-answer component.

Courtney Chafin, University of Kentucky; **Rita**

Booth, University of Kentucky

Room: Willow

Fear and Loathing in Award Budgets: Minimizing pain for post-award staff at the pre-award stage

Content Level: Intermediate

Track: Cross Track: Pre-Award

The presenters will provide examples and best practices for preparing application budgets that post-award research administrators can easily transition to an award budget without extensive rebudgeting and/or adjusting for compliance issues. Having started their research administration journeys in post-award and later moving into pre-award research administration roles, both presenters understand the importance of providing accurate and detailed information in the application budget and the need for peace and goodwill to exist between the two offices. Everything functions more smoothly when clear lines of sanguine communication exist!

Melinda Fischer, Clemson University; **Melissa**

Freudenberger, Clemson University

Room: Holly

DISCUSSION GROUPS

Working in Various Remote Environments: What Works and What Doesn't

Content Level: Intermediate

Track: Departmental

In March 2020 the concept of “an office” forever changed. Is an office just a building? Is there more to an office than that? During the COVID-19 pandemic and now in a post-vaccine era, institutions of all types are wrestling with re-imagining the concept of “an office”. In Research Administration specifically, there’s been a dramatic shift to partial, if not fully, remote work. But at what cost? And at what gain? In this session we will discuss the ideas of coming back to full time to a physical office, establishing hybrid work models, and transitioning to an entirely remote work environment within academia.

David Smelser, University of Tennessee, Knoxville,

Hollie Schreiber, University of Tennessee Institute of Agriculture

Room: Walnut





NCURA REGION III SPRING MEETING 2022

Tuesday, May 3rd

CONCURRENT SESSIONS & DISCUSSION GROUPS

3:15 PM - 4:30 PM

CONCURRENT SESSIONS

STTR and SBIR: Big Opportunities to Work with Small Businesses

Content Level: Pre-Award

Track: PUI

This session is an overview of the federal Small Business Innovation Research (SBIR) and Small Business Technology Transfer (STTR) programs and how universities can work with small business partners to encourage research and development that leads to commercialization.

Laney McLean, Florida State University

Room: Holly

Tips on Award Management for NSF Grants

Content Level: Basic

Track: Federal

This virtual session provides award strategies and best practices to ensure a successful award administration.

Jannele Gosey, National Science Foundation Grants Office

Room: Cochran

Forming Your Agreements: Using REDCap as A Tool for MTAs, DUAs, and More

Content Level: Basic

Track: Organizational Development

REDCap is a tool used by researchers to collect, store, and organize data. It can also be used by central grant administration offices to register events, conduct surveys, and process agreements. This session will show you a few examples of how to use REDCap to help further your initiatives.

Ford Simmons, Medical University of South Carolina

Room: Willow

DISCUSSION GROUPS

Promoting Inclusive Workplaces: Perspectives on Creating Diverse and Welcoming Environments in Research Administration

Content Level: Basic

Track: Human Relations in Research Administration

This open discussion format will be an environment where attendees can ask questions, seek recommendations, and hopefully walk away with a stronger sense of how to create more effective, inclusive workplaces, and where to locate additional resources on this topic.

Patrick Fraser, Georgia Institute of Technology

Room: Walnut



NCURA REGION III SPRING MEETING 2022

Run for the Roses



RENEWING OUR COMMITMENT

REIMAGINING THE FUTURE

REACHING FOR THE WINNER'S CIRCLE





NCURA REGION III SPRING MEETING 2022

Wednesday, May 4th

CONCURRENT SESSIONS & DISCUSSION GROUPS

8:45 AM - 10:00 AM

CONCURRENT SESSIONS

Building Better Research Development Budgeting Tools

Content Level: Basic

Track: Research Development

The budget is an important part of the proposal review process, and if it is not well justified, it can affect the review score almost as much as the science. However, the budget development process is one of the most intimidating components for faculty researchers. Our role as Research Development (RD) professionals can help make this task less overwhelming and time consuming in the proposal development process with the right RD tools in place. This session will focus on helping RD professionals build budgeting tools that fit their institutional and research faculty needs. We will discuss and showcase the budgeting tools we have in place in the U of SC College of Engineering and Computing's Research Enhancement and Development Office (RED Team), including streamlined, but comprehensive budget templates and narrative boilerplates.

Danielle McElwain, University of South Carolina;

Emily Devereaux, University of South Carolina;

Rebecca Wessinger, University of South Carolina

Room: Cochran

Research Compliance & Sponsored Programs

Administrators: Friends or Frenemies:

Collaborating to Develop Critical Strategies for Increased Research Capacity

Content Level: Basic

Track: Organizational Development

Activities associated with a compliance program begin before proposal submission and involves different types of research administrators, including compliance staff and pre-award. The most challenging areas of research compliance to maneuver include Human Subjects (IRB), Animal Subjects (IACUC), Financial Conflict of Interest (FCOI), Misconduct in Research, Responsible Conduct of Research (RCR) and Export Control. Establishing best practices, fostering collaborative relationships, and having a process to identify

compliance issues is essential in avoiding delays proposal submission, delays in research activities, and preventing incidents of noncompliance. This concurrent interactive session will focus on the role of research compliance and pre-award administrators in establishing better relationships, collaboration, and best practices to help maintain a successful university research compliance program while increasing research productivity. The facilitators will provide examples of process improvements utilized at one institution with a diverse portfolio of research to improve communication and standard procedures for pre-award and research compliance. There will also be an opportunity to share other examples of working with the "other" research administrators.

Tanta Myles, University of Alabama; **Jennifer Mills**, University of Alabama; **Michelle Beck**, University of Alabama

Room: Holly

DISCUSSION GROUPS

What I Learned as a Program Support Manager at NSF and What You Should Know

Content Level: Intermediate

Track: Federal

In the hyper-competitive federal grant world, principal investigators and research administrators alike want to know the inner workings of a federal agency to either confirm or dispel the myths we may hold about getting a proposal funded or managing the grant award and avoiding audits.

Greg Adams, Broward College

Room: Walnut





NCURA REGION III SPRING MEETING 2022



Wednesday, May 4th
CONCURRENT SESSIONS & DISCUSSION GROUPS
10:15 AM - 11:30 AM

CONCURRENT SESSIONS

Essential Tools and Best Practices for the Departmental Research

Content Level: Basic

Track: Departmental

All Departmental Research Administrators are looking for ways to keep on top of key policies and requirements while being an effective member of the team. Thinking through common functions of department research administrators, we will explore sharable tools for the community on topics covering the entire life cycle. his presentation will have a little bit of everything - whether you are looking for a work organization tool, a quick checklist to support various job elements, or ways that you can encourage your campus community to be most efficient. Some tips and tools to be discussed include pre-award checklist for proposal review, post-award checklist for project startup, and software/technology to make daily tasks easier.

Hollie Schreiber, University of Tennessee Institute of Agriculture; **Tiffany Johnson**, University of South Carolina

Room: Holly

NSF Best Practices of Resolution and Advanced Monitoring

Content Level: Advanced

Track: Federal

This virtual session provides strategies and best practices for internal business systems to ensure a successful audit.

Rochelle Ray, National Science Foundation;
Tamara Bowman, National Science Foundation

Room: Cochran

DISCUSSION GROUPS

Transitioning from the Flintstones to the Jetsons: Research Administration in a Post Covid World

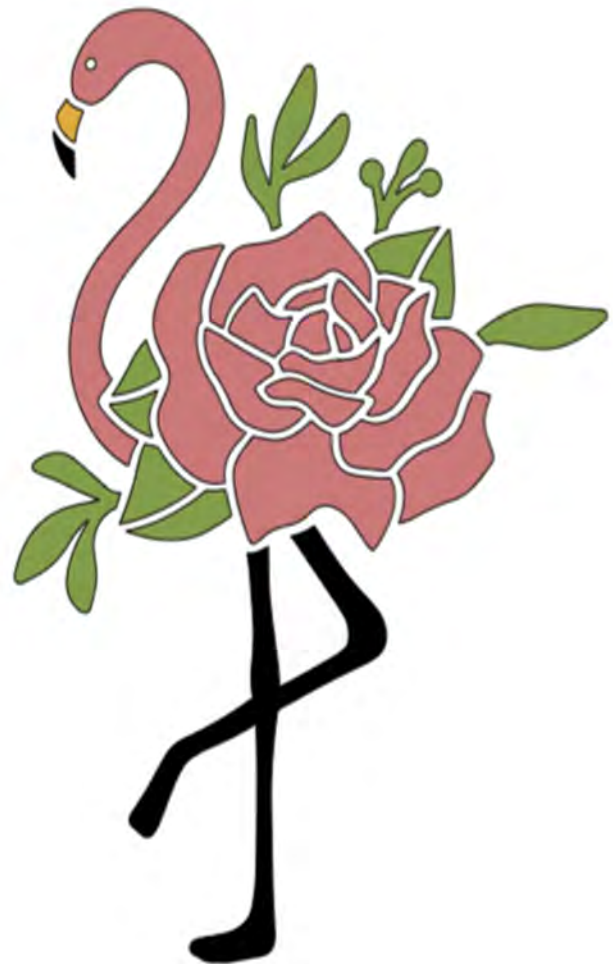
Content Level: Basic

Track: Organizational Development

Please join us for a discussion on how Research Administration has changed due to the Covid

Pandemic. How have our eRA systems and other technology possibilities enabled research administrators to not only survive, but thrive during a pandemic? Zoom, Microsoft Teams, Calendly...oh my! We will discuss best practices for moving forward, how to avoid burn out, and the lessons learned through it all.

Michelle Beck, University of Alabama at Birmingham; **Jennifer Mills**, University of Alabama; **Tanta Myles**, University of Alabama
Room: Walnut





NCURA REGION III SPRING MEETING 2022



CONNECTING EVENTS & ACTIVITIES

Breakfast provided in Cochran

7:30 - 8:30 AM Monday through Wednesday.

Lunch provide in Cochran

12:00 - 1:30 AM Sunday through Tuesday.

Welcome Reception

Sunday | 6:00 - 7:30 PM
Archibald

Show your R3 or school spirit by proudly wearing a R3 shirt, school shirt or anything comfortable. Connect with colleagues while enjoying the breath taking view and light refreshments.

Breakfast and Keynote

Monday, May 2 | 7:30 - 10:00 AM
Cochran

Gather for breakfast and to listen to this year's keynote speaker Connor O'Driscoll, Master Distiller for Heaven Hill. Research administrators will appreciate his background in microbiology, fermentation science and chemical engineering!



Hospitality Suite

Come relax, network, and hangout with colleagues each night in the Hospitality Suite.

Sunday | 8:00 PM to 11:30 PM

Monday | 8:00 PM to 11:30 PM

Tuesday | 10:00 PM to 11:30 PM

Flamingo Fun Walk

Tuesday & Wednesday | 6:30 AM
Meet in Lobby by the main doors

Come get your feathers in a ruffle at our Annual Flamingo Fun Walk! If you have a Region III t-shirt, please be sure to don it as we participate in a "at-your-own-pace" morning walk. Look for Pat Green!



Regional Dinner Celebration

Tuesday, May 3 | 7:00 - 10:00 PM
Cochran

Join us for the Pre-Dinner Reception at 6:30pm.



GRAB A SEAT FOR LUNCH!

at our

Region III Business Meeting

TUESDAY | 12:00 NOON

Cochran





NCURA REGION III SPRING MEETING 2022
**NCURA REGION III
 LEADERSHIP TEAM**

NCURA REGION III OFFICERS



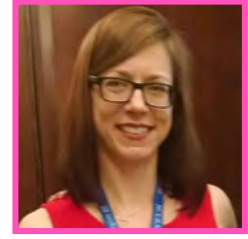
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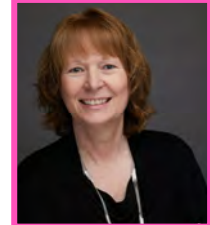
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NCURA REGION III SPRING MEETING 2022

Run for the Roses

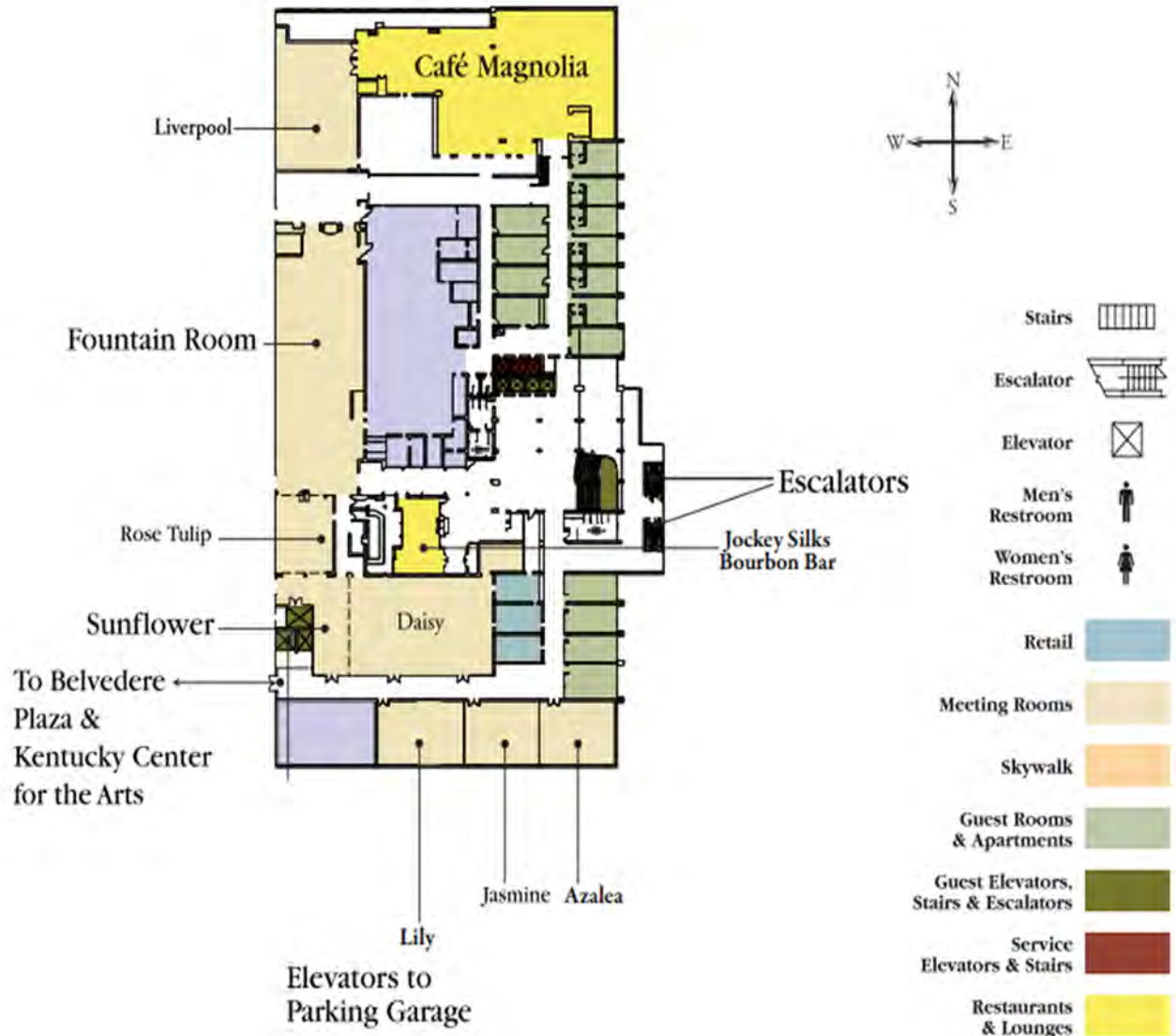


RENEWING OUR COMMITMENT

REIMAGINING THE FUTURE

REACHING FOR THE WINNER'S CIRCLE

FLOORPLAN Rivue Tower - 2nd Floor MEETING ROOMS LAYOUT





NCURA REGION III SPRING MEETING 2022

Run for the Roses

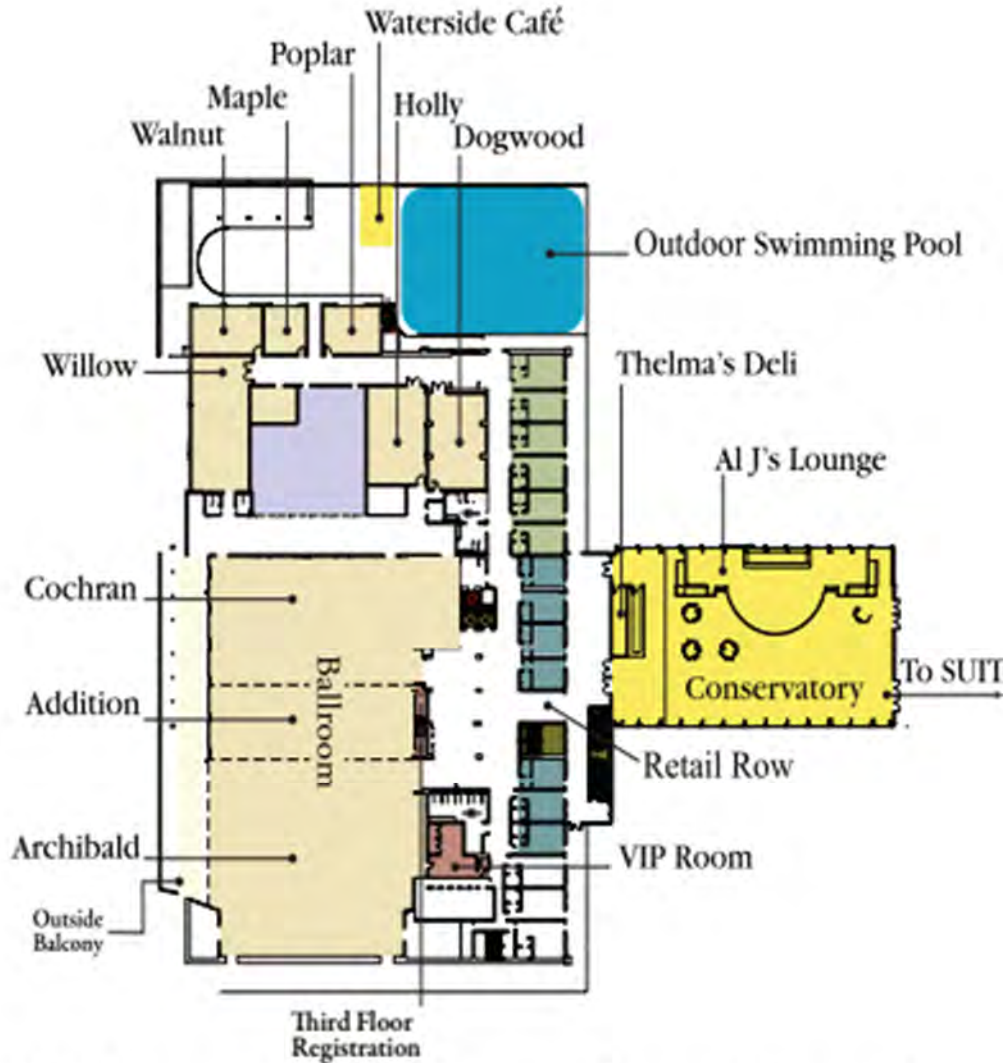


RENEWING OUR COMMITMENT

REIMAGINING THE FUTURE

REACHING FOR THE WINNER'S CIRCLE

FLOORPLAN Rivue Tower - 3rd Floor MEETING ROOMS LAYOUT



Third Floor (Conservatory/Skywalk Level)

***Last minute room changes will be announced on the app.**



NCURA REGION III SPRING MEETING 2022

2022 REGION III SPRING MEETING

THANK YOU

TO THE MANY VOLUNTEERS WHO HELPED MAKE THIS MEETING POSSIBLE!

**We extend our sincerest gratitude to all of the NCURA volunteers,
Planning Committee Members, and Program Committee Members
who helped make this meeting a great success!**

**And a special *THANK YOU* to our workshop and session presenters
for dedicating your time and talent!**

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Tanta Myles, Co-Chair
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We would like to acknowledge the generous support of our exhibitors. Representatives from these sponsors will be exhibiting during the meeting and at break times and will be available to answer questions and provide information about their services.

Exhibits will be open Sunday through Tuesday.