

**DRAFT as of 2/11/19**

TIME SLOT	TITLE	TRACK	LEVEL
<b>SATURDAY, May 4</b>			
7:30 AM	Registration Desk Opens		
FULL DAY	NIH Fundamentals	FEDERAL	Overview
	Export Control	SENIOR	Advanced
HALF DAY - AM	New Era of Effort Reporting: It's All About Internal Controls	POST AWARD	Intermediate
	A Comprehensive Analysis of Post-Award Grants Management at a PUI	POST AWARD	Basic
	Building Resilience to Stress in Yourself and Your Team	SENIOR	Advanced
<b>SUNDAY, May 5</b>			
7:30 AM	Registration Desk Opens		
FULL DAY	Pre Award Fundamentals	PRE AWARD	Basic
	Connecting Your Team: Creation of SOPs	OPERATIONAL MANAGEMENT	Intermediate
	When the team is broken: Dealing with "problem" employees	SENIOR	Advanced
HALF DAY - AM	NSF Fundamentals	FEDERAL	Overview
	Internal Controls	COMPLIANCE	Intermediate
	Contracting/FAR	PRE AWARD	Intermediate
HALF DAY - PM	Do you see what I see/Diversity	PROFESSIONAL DEVELOPMENT	Overview
	Lifecycle of an award	POST AWARD	Intermediate
6:00 PM - 7:30	Welcome Reception		
8:00 PM	Hospitality Suite		
<b>MONDAY, May 6</b>			
7:30 AM	Registration Desk Opens		
7:30 AM	Breakfast		
8:45 AM	Welcome & Keynote		
10:15 AM	New Comer's Session	PROFESSIONAL DEVELOPMENT	Basic
	Preaward Basics for Departmental Administrators	DEPARTMENTAL	Basic
	Stop, Collaborate and Listen: Developing a Collaborative Environment in a Shared Service Business Model	OPERATIONAL MANAGEMENT	Advanced
	Ask NIH	FEDERAL	Overview
	Networking: For Introverts, Extroverts, and Those In-Between	PROFESSIONAL DEVELOPMENT	Overview
	Compensation/Effort Reporting Internal Controls throughout the Lifecycle of a Sponsored Project	CROSS TRACK: SENIOR/ COMPLIANCE	Advanced
	Making the Case for Allowability	POST AWARD	Overview

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1:00 PM	Understanding Subtleties During Applications for NIFA	CROSS TRACK: FEDERAL/ PRE AWARD	Basic
	Extra! Extra! Learn All About It: Reducing Institutional Risk When Paying Extra Compensation at PUIs	PUI	Intermediate
	Let's get in ReFormation	SENIOR	Advanced
	Shrimp on a Treadmill: How (not) to tell your institution's research story	COMPLIANCE	Basic
	A Centralized Model for the Management of Multiple T32 Awards	POST AWARD	Intermediate
	Helpful Tips for Getting the Proposal out the Door	PRE AWARD	Intermediate
	Strategies for Advancing your Career in Research Administration	PROFESSIONAL DEVELOPMENT	Basic
2:15 PM	NSF Update	FEDERAL	Overview
	Cost Transfers & Expenditure Reviews after the government shutdown	POST AWARD	Intermediate
	Impact of new NIH clinical trial regulations, EU GDPR and the revised common rule	COMPLIANCE	Overview
	Fostering Collaboration: A Focus on Healthy Working Relationships within Your Team	PROFESSIONAL DEVELOPMENT	Basic
	Contract Negotiation 101: Definitions, Issues, and Solutions	PRE AWARD	Basic
	Countdown to Launch: Creating a New Pre-Award Office	CROSS TRACK: PRE AWARD/ OPERATIONAL MANAGEMENT	Intermediate
	Turning Points	SENIOR	Advanced
3:45 PM	ERA System Comparisons	CROSS TRACK: OPERATIONAL MANAGEMENT/ SENIOR	Overview
	New Kids on the PRA Block: Budgeting Basics for New RAs	PRE AWARD	Basic
	IRB-Human Subjects	COMPLIANCE	Basic
	Lost Voices: Gaining the Departmental Perspective when Developing Training - Why and How	PROFESSIONAL DEVELOPMENT	Intermediate
	Campus Connections at a PUI: facilitating pre-award and post-award functions through meaningful collaboration	PUI	Intermediate
	RAMP Presentations	RAMP	Basic

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	Fresh Blood! Recruitment into our field and professional organization, a discussion.	OPERATIONAL MANAGEMENT	Basic
	Streamlining the Subaward Process: Putting your Nightmares to Bed	COMPLIANCE	Basic
8:00 PM	Hospitality Suite		
<b>TUESDAY, May 6</b>			
7:30 AM	Registration Desk Opens		
7:30 AM	Breakfast		
9:00 AM	A Collaborative Effort: Talking to various stakeholders about effort.	DEPARTMENTAL	Intermediate
	Read Between the Lines: Critically Reviewing FOAs to Support Successful Submissions	PRE AWARD	Basic
	TBD	FEDERAL	
	Responding to Common Research Administration Myths	OPERATIONAL MANAGEMENT	Basic
	Other Duties as Assigned: How to Thrive in the Diverse Roles of Today's Research Administrator.	PUI	Overview
	How Will I Know When it is Time to Retire	SENIOR	Advanced
	A Model to Help Navigate the World of 'It Depends'	COMPLIANCE	Overview
10:30 AM	Connecting The Dots To Reveal The Puzzle Of Managing Federal Networks	FEDERAL	Overview
	We Just Wanted to Study Sea Turtles: Compliance Considerations for Field Work Projects	COMPLIANCE	Intermediate
	Alliance, Partnership, and Cooperation: Necessary Collaboration Needed When Submitting a Multi-Institutional Proposal	PRE AWARD	Intermediate
	It Depends: Why Checklists Don't Make Good Research Administrators	CROSS TRACK: COMPLIANCE/ PRE AWARD	Basic
	RAMP Presentations	RAMP	Basic
	Departmental Training	DEPARTMENTAL	Intermediate
	That Will Never Happen: Conflict Avoidance and Resolution Strategies for Research Administrators Working With Project Teams	CROSS TRACK: PRE AWARD/ OPERATIONAL MANAGEMENT	Intermediate
1:30 PM	Policy, Process, and the PUI	PUI	Intermediate
	Safeguarding External Partner Collaborations	COMPLIANCE	Intermediate
	A Day in the Life	DEPARTMENTAL	Basic
	In it to win it	CROSS TRACK: DEPARTMENTAL/P RE AWARD	Basic

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	Mindful or Mind Full? How to Make Self-Care a Priority	PROFESSIONAL DEVELOPMENT	Overview
	“Broader Impacts? Really? Can’t you just give me a template?”: Helping your PI Connect Science with Societal Impact”	PRE AWARD	Intermediate
	Organizational Change, A translation from Peer to “Leader”	OPERATIONAL MANAGEMENT	Basic
3:15 PM	Preparing for the CRA Exam	PROFESSIONAL DEVELOPMENT	Overview
	Nightmares in Postaward - looking at strategies to staying ahead of postaward issues	DEPARTMENTAL	Intermediate
	Diversity	OPERATIONAL MANAGEMENT	Overview
	How Implementing a Communication Plan Assists in Overcoming Communication Breakdowns: A Case Study	POST AWARD	Intermediate
	Building Leaders within Your Organization	SENIOR	Advanced
	FDP/COGR	FEDERAL	Overview
	Who Exactly is in Charge Here? Managing Across a Decentralized Pre-Award System	CROSS TRACK: PRE AWARD/ OPERATIONAL MANAGEMENT	Basic
	Subrecipient Monitoring Discussion Group	POST AWARD	Intermediate
6:00 PM	Reception, Dinner and Dance		
10:00 PM	Hospitality Suite		
<b>WEDNESDAY, May 8</b>			
7:30 AM	Breakfast		
8:45 AM	Staying Organized Through the Chaos: How Do Top Leaders Do It?	DEPARTMENTAL	Intermediate
	Subawards and the NIH SOP for Grants	PRE AWARD	Overview
	You have decided to enter the world of clinical trials, now what?	CROSS TRACK: COMPLIANCE/ PRE AWARD	Basic
	Why get involved with NCURA?	PROFESSIONAL DEVELOPMENT	Overview
	Collaborative Innovation Making Change with Low or No Cost Solutions	PUI	Intermediate
	Getting to the Finish Line, Doing More with Less	OPERATIONAL MANAGEMENT	Basic
	You Don't Have To Be An AVP To Be A Leader	SENIOR	Advanced
10:15 AM	How to get Published	PROFESSIONAL DEVELOPMENT	Intermediate

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Multigenerational Professional Development	CROSS TRACK: PROFESSIONAL DEVELOPMENT/ OPERATIONAL MANAGEMENT	Intermediate
TBD	FEDERAL	
Don't Just Count, MULTIPLY!	OPERATIONAL MANAGEMENT	Intermediate
Tips for Users of Workday Financials	POST AWARD	Overview
TBD	PROFESSIONAL	Intermediate
11:30 AM	Conference Adjourns	