



Collaborate: Creating Connections that Count
2019 Spring Meeting • May 4 – May 8, 2019 • Hollywood Beach, FL

Name _____ *First Name on Badge (if different)*

Title _____ Institution/Organization _____

Street Address _____ City _____ State _____ Zip _____

Phone _____ Fax _____ Email Address _____

Emergency Contact (Name): _____ Phone: _____

Are you a new member to NCURA? Yes No

Are you a newcomer to the Spring Meeting? Yes No

Would you be interested in the Mentor/Mentee Program? Yes No

Meeting Registration

		Amount Due
MEMBERS: Early Bird Registration: Postmarked <u>on/before</u> February 15, 2019	\$450	\$ _____
Registration Postmarked <u>on/between</u> February 1, 2019 – April 1, 2019	\$550	\$ _____
Late Registration after April 1, 2019 through On-Site Registration	\$595	\$ _____
NON- MEMBERS: Early Bird Registration: Postmarked <u>on/before</u> February 1, 2019	\$500	\$ _____
Registration Postmarked <u>on/between</u> February 1, 2019 – April 1, 2019	\$600	\$ _____
Late Registration after April 1, 2019 through On-Site Registration	\$645	\$ _____
<u>Optional:</u>		
NCURA Membership Dues	\$190	\$ _____
Workshop: Full Day (lunch included)*	\$175	\$ _____
Workshop: ½ day session (lunch included)*	\$125	\$ _____

***For Workshops, please circle which you will be attending:**

SATURDAY FULL DAY: 8:30am-4:30pm	WS#1 NIH Fundamentals (Overview/Federal) WS#2 Export Control (Advanced/Senior)
SATURDAY AM: 8:30am-12:00pm	WS#3 New Era of Effort Reporting (Intermediate/Post Award) WS#4 A Comprehensive Analysis of Post-Award Grants Management at a PUI (Basic/Post Award) WS#5 Building Resilience to Stress in Yourself and Your Team (Advanced/Senior)
SUNDAY FULL DAY: 8:30am-4:30pm	WS#6 Pre-Award Fundamentals (Basic/Pre-Award) WS#7 Connecting Your Team: Creation of SOPs (Intermediate/Operational Mgmt) WS#8 When the Team is Broken: Dealing with “Problem” Employees (Advanced/Senior)
SUNDAY AM: 8:30am-12:00pm	WS#9 NSF Fundamentals (Overview/Federal) WS#10 Internal Controls (Intermediate/Compliance) WS#11 Contracting/FAR (Intermediate/Pre-Award)
SUNDAY PM: 1:00pm-4:30pm	WS#12 Do You See What I See/Diversity (Overview/Professional Development) WS#13 Lifecycle of an Award (Intermediate/Post Award)

(Check out www.ncuraregioniii.com for further workshop information).

TOTAL AMOUNT DUE \$ _____

HANDOUTS: Concurrent session handouts will only be available on the NCURA Region III website or on the Eventopedia meeting app.

MEAL TICKETS: Registrants wishing to purchase meal tickets for additional guests or extra meals will find them available for purchase at the NCURA Region III Meeting registration desk, cash, check and credit card payments will be accepted. *Please note meals are included for registered attendees only.*

Guest Tickets: Adults: Tuesday night only - \$50
Children: Tuesday night only - \$25

ACCESSIBILITY ACCOMODATIONS: Please send your name and accommodation or dietary needs to Emily Devereux, NCURA Region III Chair-Elect at edevereux@astate.edu.

LODGING: Be sure to reserve your lodging at Margaritaville Resort by the following link:
http://usmhbr.webhotel.microsdc.us/bp/search_rooms.jsp?groupCode=ncu0501

MEETING OR WORKSHOP CANCELLATION/SUBSTITUTION: All cancellations must be in writing and received by Region III Treasurer, Jeanne Hermann-Petrin, by March 29, 2019. See address below. Telephone cancellations will not be accepted. An administrative fee of \$25 will be assessed per workshop or meeting cancellation. Cancellations after March 29, 2019 and no-shows are not eligible for refunds. Registrants unable to attend may transfer their registration to another individual with prior written notice to Region III Treasurer Jeanne Hermann-Petrin no later than April 1, 2019. See address below.

Check Payment (*all credit card transactions must use the online system*)

Make check payable to: NCURA Region III

Mail completed form and check to:

**Jeanne Hermann-Petrin, NCURA Region III Treasurer
University of Tennessee
910 Madison, Suite 820
Memphis, TN 38163**

**jhermann@uthsc.edu
901-448-5043**

For Form W-9 at your institution: NCURA Fed I.D. #52-1721115

OUR COMMITMENT TO DIVERSITY AND INCLUSION:

We want to offer you: cutting-edge programs that meet your needs; know what volunteer opportunities you want; and enhance your professional network. Please take a moment to update your membership profile at <https://www.ncura.edu/MembershipVolunteering/ProfileUpdate.aspx> NCURA. NCURA is committed to diversity and inclusion in all activities. The full Statement on Diversity and Inclusion can be found <https://www.ncura.edu/AboutUs.aspx>