

Laneika K. Musalini, MHRD

National Council of University Research Administrators member since 2008

HIGHLIGHTED COMPETENCIES

- Professional grant administrator with over 15 years of pre-award and post-award grant administration experience
- Exemplary skill in training, development, and recruiting
- Strong appreciation for diversity & inclusion and excellent intercultural communication skills
- Resourceful leader and problem solver with an exceptional ability to work in fast-paced environments

PROFESSIONAL EXPERIENCE

TRI-COUNTY TECHNICAL COLLEGE, Pendleton, SC, July 2012-present

Director of Grants

Provide leadership and direction for the pre-award sponsored programs and contracts office. Responsible for securing and managing sponsored programs to support the College's goals and strategic initiatives. Develop and submit multi-disciplinary, multi-collaborative grant proposals to a wide range of funding agencies. Lead in the development of projects and assist faculty, staff and administrators with strategizing and transferring ideas into fundable proposals. Accept grant awards, and negotiate and revise contracts and agreements. Develop and implement policies and procedures pertaining to grants and other sponsored program processes. Develop and implement an effective grants management system to ensure all-around compliance. Initiate, cultivate, and maintain close working relationships with federal, state, corporate and foundation officers.

GRANT WRITING CONSULTANT, Anderson, SC, July 2012-present

Serve as an independent consultant to provide grant writing and administration services on a per contract basis. Develop and facilitate grant writing workshops for non-profits, churches, and other organizations. Consult with clients regarding potential funding opportunities and disseminate a plan for proposal development and submission.

CLEMSON UNIVERSITY, Clemson, SC

Grants Manager, College of Business and Behavioral Science, January 2008-July 2012

Responsible for developing the sponsored programs office for the College of Business and Behavioral Science where I provided complete, accurate, and timely management of all aspects of pre- and post-award grants and contracts. After joining the college, proposal submission increased, funding increased, and grant budget errors decreased significantly. Provide strategic direction for proposal development and administer sponsored programs. Identify, develop, and coordinate training and development regarding all aspects of grants and sponsored programs for the College. Advise faculty and staff on state and university regulations and requirements for grant purchases. Ensure proper federal, state, and university compliance for proposal submissions; and build strong working relationships with collaborators. Develop college-wide newsletter to promote faculty research and federal updates.

Grants Coordinator, Environmental Engineering & Earth Sciences, January 2002-January 2008

Perform post-award administration for all sponsored projects. Forecast and manage grant budgets. Process payroll and manage personnel actions and hiring documents for visiting scholars, research associates, and student researchers. Comply with international hiring procedures, process H1-B applications and ensure highest level confidentiality.

EDUCATION

UNIVERSITY OF SOUTH CAROLINA, Columbia, SC, August 2012-December 2012

Grant Writing Certificate: Emphasis in Needs Based Assessment & Research, Grant writing, and Program Development & Evaluation

CLEMSON UNIVERSITY, Clemson, SC (Highest Honors), August 2009-August 2011

Master of Human Resource Development: Emphasis in Training and Development

NATIONAL COUNCIL OF UNIVERSITY RESEARCH ADMINISTRATORS (NCURA), August 2008

Fundamentals of Sponsored Project Administration Certificate

ANDERSON UNIVERSITY, Anderson, SC (Magna Cum Laude), August 2004-July 2006

Bachelor of Human Services and Resources: Emphasis in Psychology

TRI-COUNTY TECHNICAL COLLEGE, Pendleton, SC, August 1998-May 2000

Associate of Business

PROFESSIONAL ASSOCIATIONS

National Council of University Research Administrators (**NCURA**), 2008-present

Program Committee-PUI Track Coordinator, Region III (2016-18)

Philanthropy Coordinator, Region III (2016-present)

President's Task Force for Diversity & Inclusion, National (2018-present)

Grant Professional Association, 2016-present

Anderson Area Chamber of Commerce, Anderson Rising Young Professionals, 2015-present

South Carolina Technical Educators Association, 2013-2017

Board Secretary and College President (2016-2017)

Anderson University Alumni Association Board of Directors, 2011-present

President-elect (2015-2016), President (2017-2019)

AWARDS & HONORS

National Council of University Research Administrators (NCURA) **Catherine Core** Travel Award, 2017

United Way of Anderson County **Community Trailblazer** Award recipient, 2017

Cox Radio 107.3 JAMZ Upstate **Black History Maker** Award recipient, 2016

Featured in Anderson Magazine (November/December issue), 2015

Anderson Area Chamber of Commerce—ATHENA International **Young Professional** Award recipient, 2015

Clemson University Alumni Association **Roaring 10** Award recipient, 2014

MLK Jr. Excellence in Service—**Outstanding Contribution to Diversity and Community** Award recipient, 2014

Duke Energy **STEM Innovator** Award recipient, 2013

YWCA of Greenville Women of Achievement **Dream Achiever** Award recipient, 2012

Clemson University College of Business & Behavioral Science **Team Player** Award recipient, 2012

Board of Trustees **Staff Excellence** Award recipient, 2002 and 2012

Featured in Clemson World Magazine, Spring 2012 and January 2016

20 under 40 Emerging Leaders in Anderson County Award recipient, 2011

PRESENTATIONS

Musalini, L., Powell, P., and Whitlock, P. (2018 May). *Hot Topics for PUI's: Best Practices to Move Forward*. Co-led a discussion group at the NCURA Region III Meeting, Williamsburg, VA.

Lynam, M. and Musalini, L. (2018 May). *More than Novelty—An introduction to patents and other intellectual property*. Symposium presented at the NCURA Region III Meeting, Williamsburg, VA.

Musalini, L. and Starks, N. (2018 May). *Oh, the Places We'll Go! Diversity & Inclusion in the Sponsored Program Office*. Symposium presented at the NCURA Region III Meeting, Williamsburg, VA.

Musalini, L. and Harrison, A. (2018 April). *Enhancing your Scholarship and College Applications through Community Service & Engagement*. Symposium presented at the 2018 Men of Color National Summit, Greenville, SC.

Spigner, K., Albritton, D., James, T., King-Brock, K., and Musalini, L. (2018 April). *Promising Solutions for a Low-Wage Workforce*. Panelist at the 2018 Women's Rights & Empowerment Network (WREN) Summit: Women's Economic Empowerment, Columbia, SC.

Musalini, L. and White, C. (2018, March). *Grants and Gifts*. Professional Development Workshop presented at Tri-County Technical College, Pendleton, SC.

Bonner, C. and Musalini, L. (2017, June). *Community Career Connection*. Symposium presented at the South Carolina Education and Business Summit, Connected and Ready: Creating Career Connections, Greenville, SC.

- Musalini, L. and Whitlock, P. (2017 May). *Shifting the Culture*. Co-led a discussion group at the NCURA Region III Meeting, Savannah, GA.
- Bonner, C., Eller, C., Musalini, L., and Pressley, D. (2016 June). *Community Career Connection*. Symposium presented at the South Carolina Association of School Administrators (SCASA) Conference, Myrtle Beach, SC.
- Musalini, L. and Thrasher, D. (2016 May). *Pre-Award Departmental Administrator*. Workshop presented at the NCURA Region III Meeting, Miramar Beach, FL.
- Musalini, L. and Ward, S. (2016 May). *Post-Award Departmental Administrator*. Workshop presented at the NCURA Region III Meeting, Miramar Beach, FL.
- Hicks, M. and Musalini, L. (2015 May). *Strengthen your proposal through Stakeholder Engagement*. Workshop presented at the NCURA Region III Meeting, Isle of Palms, SC.
- Musalini, L. (2015 February). *Move your proposal forward with Stakeholder Engagement*. Symposium presented at the South Carolina Technical Educators Associations Conference, Myrtle Beach, SC.
- Hicks, M., Pfister, B., and Musalini, L. (2014 May). *Designing Effective Training Programs Using Instructional Design Principles*. Symposium presented at the NCURA Region III Meeting, St. Pete Beach, FL.
- Musalini, L. (2010 July – 2011 July). Pre- and Post- Award Grant Management Training. Training workshops presented to the departmental administrators in the College of Business and Behavioral Science at Clemson University, Clemson, SC.
- Musalini, L. (2009, March). *Departmental Grants Administration*. Training Workshop presented to departmental administrators in the College of Business and Behavioral Science at Clemson University, Clemson, SC.