



# NCURA REGION III POSITION DESCRIPTION APPOINTED EXECUTIVE COMMITTEE MEMBER

## A. FUNCTION OF THE POSITION

Appointed by the Chair as needed to assist the Executive Committee in meeting its strategic goals

## B. RESPONSIBILITIES

- Serves as a member of the Executive Committee
- Assists Chair and Executive Committee as required
- Other duties as agreed upon

## C. ELIGIBILITY REQUIREMENTS

- Must be a regular NCURA member in good standing and previously served as a Region III Officer
- Will be appointed by Chair in collaboration with Executive Committee
- Must be a member of Region III

## D. TERM LENGTH AND LIMITS

- Term length at discretion of the Chair and Executive Committee

## E. TIME COMMITMENT

- Time required to fulfill responsibilities is approximately 5+ hours per month
- Attends both the annual Regional meeting and the Annual National meeting
- Attends special events at Regional and National Meeting
- Attends monthly Executive Committee conference calls
- Attends Executive Retreats
- Attend quarterly Regional Leadership conference calls, convened by NCURA National Organization

## F. BENEFITS AND PRIVILEGES

- As funds allow travel reimbursement to Executive Committee meetings and Leadership Conferences.
- Professional Development and Recognition within NCURA Regionally and Nationally.

## G. ADDITIONAL INFORMATION

- N/A

## H. VOLUNTEER ACKNOWLEDGMENT

\_\_\_\_\_  
Print Full Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Annual Conflict of  
Interest/Commitment  
Disclosure filed?  YES  NO