



NCURA REGION III POSITION DESCRIPTION MENTORING COORDINATOR

A. FUNCTION OF THE POSITION

Develop and Implement leadership development plan

B. RESPONSIBILITIES

- Develop mentoring program to develop future NCURA leaders
- Implement leadership development plan
- Other duties as agreed upon

C. ELIGIBILITY REQUIREMENTS

- Must be a regular member in good standing of NCURA (as defined by National By-laws)
- Must be a current member of Region III

D. TERM LENGTH AND LIMITS

- Serves a term of one (1) year beginning after the Regional Meeting
- Eligible for one (1) additional term at the discretion of the Immediate Past Chair
- May not serve more than two (2) consecutive terms

E. REPORTING LINES

- Reports to the Immediate Past Chair

F. TIME COMMITMENT

- Time required to fulfill responsibilities is approximately 4-6 hours per month
- Attends both the Annual Regional meeting and the Annual National meeting, or assign a designee from your committee to attend in your place

G. BENEFITS AND PRIVILEGES

- Professional Development and Recognition within NCURA Regionally and Nationally

H. ADDITIONAL INFORMATION

- Travel is required to attend the Regional and National meetings. Reimbursement of travel expenses is not available

I. VOLUNTEER ACKNOWLEDGMENT

Print Full Name

Date

Signature

Annual Conflict of
Interest/Commitment
Disclosure filed? YES NO