

Emily Devereux, MPA, CRA

<https://www.linkedin.com/in/devereuxemily> | edevereux@astate.edu

Dedicated research administrator with broad base knowledge in best practices across facets of research administration, research development, student research growth and strategic initiatives and solutions.

EDUCATION

Master of Public Administration, 2006
Arkansas State University – Jonesboro, AR

Bachelor of Arts in Music; Minor in Marketing, 2002
Arkansas State University – Jonesboro, AR

WORK HISTORY

Director of Research Development **04/2016-Present**
Arkansas State University – Jonesboro, AR
Directs and oversees functions of the pre-award and research development department which includes proposal development and submissions, grants and contracts negotiations and award acceptance, specialized trainings and non-financial post award functions; Supports institutional initiatives aimed to grow research productivity and enhance research support, along with providing leadership and vision to create innovative approaches to engage faculty, students and the university campus in research development and outreach.

Associate Director of Research Development **06/2014-03/2016**
Arkansas State University – Jonesboro, AR
Develop and support institutional initiatives aimed to grow research productivity and enhance research support; Pre-award management including: proposal and budget development, identification of grant/contract opportunities, quality review and submission of proposals and applications; Work closely with research compliance and sponsored programs to assure compliance with all required guidelines; Knowledge of federal and state agency practices, regulations and policies, especially NSF, NIH, USDA, DOJ, NEA, NEH, ADE, ADHE; Conduct symposiums, workshops, and training for faculty, researchers and students in best practices to submit for grant funding; Advisor of the A-State Student Research Council; Leadership and vision to create innovative approaches to engage faculty, students and campus in research development and outreach; Guest lecturer for A-State graduate programs; Publish and present student research development initiatives; Supervise and delegate workflow to staff and graduate assistants.

NSF EPSCoR AR Plant Powered Production (P3) Center Manager **06/2008-06/2014**
NSF Bioinformatics Workshop Award Manager (concurrent) **07/2012-05/2014**
Arkansas State University – Jonesboro, AR
Managed state-wide research consortium projects and program development initiatives; Managed Center evaluation and reporting to the University, the State of Arkansas and the National Science Foundation; Managed Center operations composed of 45 faculty and 120 students, representing 5 Universities in Arkansas and identified funding opportunities for sustainability; Research administration, managing 20+ budgets, state-wide, from set-up to close-out of awards; Managed budget, planning and implementation of international, national, state and local conferences involving the P3 Center, funded by state and federal awards; Developed and implemented strategic communications, multi-media and collaborative efforts for the AR P3 Center; Supervised and mentored communication and media interns for science communications and project management; Developed online professional development programs for STEM undergraduate and graduate students; Coached students on public speaking and presentation skills; Guided students in using technology to support educational research, internship availabilities and fellowships. | Project management of budget, event planning, communications and logistics of the awarded NSF EPSCoR Bioinformatics Workshop Award; 125 national/international attendance, March 2013; Post workshop event at Dartmouth, Hanover, New Hampshire, focus group, 20 attendance, April 2014.

PRESENTATIONS AND PUBLICATIONS

½ Points: Proposal Development Secrets to Make Grant Applications Distinctively Different
Conference Presentation, NCURA AM59, August 2017, Washington DC (Co-Presenter)

Work Smart Column
Magazine Article, NCURA Magazine, Volume XLIX, No. 3: 8. Print.

New Strategies in Research Development for Today's Funding Environment

Conference Presentation, NCURA Region III Annual Conference, May 2017, Savannah, Georgia (Co-Presenter)

Creating a Career Track at a PUI for Both Employers and Employees

Conference Discussion Group, NCURA Region III Annual Conference, May 2017, Savannah, Georgia

Collaborative Impact of Research & Advancement: a \$3 Million Dollar Idea

Magazine Article, NCURA Magazine, Volume XLVIII, No. 4: 28-29. Print.

Research and Advancement CAN Be Friends

Conference Presentation, NCURA Region III Annual Conference, May 2016, Miramar Beach, Florida

We Built this City: Rockin' Research Development at a PUI

Conference Presentation, NCURA Region III Annual Conference, May 2016, Miramar Beach, Florida

Cultivating a Student Research Community at a PUI

Magazine Article, NCURA Magazine, Volume XLVII, No. 2: 14-16. Print.

Launch of the A-State Student Research Council, A Practical Model for PUI Growth in Undergraduate Research

Conference Presentation, NCURA Region III Annual Conference, May 2015, Charleston, South Carolina

Launching the A-State Student Research Council, A Practical Model for PUI Growth in Undergraduate Research

Conference Presentation, Undergraduate Research Program Directors Conference, June 2015, Norman, Oklahoma
Council on Undergraduate Research

MEASURE Magazine Fall 2014: Exponential Impact

MEASURE Magazine Fall 2015: Protecting Our Nation and Its Resources

Contributing Editor, The Research Publication of Arkansas State University

PROFESSIONAL AFFILIATIONS

National Council of University Research Administrators (NCURA)

2013- Present

NCURA Region III 2015 Annual Meeting Planning Committee, Promotions Lead; NCURA Region III 2016 Annual Meeting Planning Committee; NCURA Region III 2017 Program Committee, Federal Track Coordinator & Planning Committee; NCURA Region III 2018 Annual Meeting Site Selection Committee; NCURA Region III 2018 Program Committee, Federal Track Coordinator; NCURA Region III 2016-2017 Communications Committee, Website Coordinator; NCURA National Collaborate Committee, PUI Working Group 2016, Co-Chair PUI Mentoring Program

SRA International

2016- Present

Council on Undergraduate Research

2015- Present

Division: Undergraduate Research Program Directors

HONORS AND AWARDS

NCURA Region III Pam Whitlock Rising Star Award

The Pam Whitlock Rising Star Award is given to an individual in the early stages of a research administration career who has demonstrated willingness, enthusiasm, and dedication to the field of research administration and service to Region III. 2017.

Professional Development Grant Funding Award

Awarded funds of \$4,999 by AEDC, June 2015; Presentation Boot Camp (Basic Training), Arkansas State University Student Research Council; Funds awarded to hold a two-day workshop designed for 30 participants focusing on presenting scientific concepts and research findings more effectively to both scientific/technical audiences and the general public.

Jonesboro Young Careerist

Jonesboro Business & Professional Women, 2006.