

**Region III Business Meeting
NCURA Annual Meeting 56
Washington Hilton – Washington, DC
August 11, 2014**

The meeting was called to order by Region III Chair, Laurianne Torres (Duke University) at 3:01 p.m.

Laurianne Torres (Duke University) welcomed everyone to NCURA AM56. She asked all new NCURA members and first time attendees to stand and be recognized.

Approval of Minutes: David Smelser (University of Tennessee) presented the minutes from the May 6, 2014 Regional Business Meeting held in St. Petersburg Beach, FL and asked for a motion to approve. Beryline Temples (Arkansas State University) made a motion to approve and Tony Ventimiglia (Auburn University) seconded. Members were in agreement and the motion to approve the minutes carried.

Treasurer's Report: Kay Gilstrap (Georgia State University) welcomed everyone to AM56 and announced 368 members were in attendance at the Region II/III meeting at the TradeWinds Resort in St. Pete Beach, FL. Kay reported that the region is in good shape financially.

Regional Committee/Officer Reports

Membership & Awards Committee: Carolyn Elliott-Farino (Kennesaw State University) reported on the awardees of the region's Travel Awards. There were 5 candidates for the 2014 Annual Meeting Travel Award and Natasha Stark (Georgia State University) and Victoria Dean (Eastern Virginia Medical School) were selected. She also reported that the region was not presenting a Distinguished Service award for this year, but the Region is revamping the nomination process for 2015 and that we should be on the lookout for call for nominations next summer.

Nominating & Elections Committee: Nancy Thoman (Florida Atlantic University) reported on the 2014 Region III elections were held last fall for the positions of Chair-Elect and Regionally-Elected Board Member. Electronic ballots were sent to members via e-mail blast and the region responded with a strong slate of candidates. The region elected Kay Gilstrap (Georgia State University) to serve as our next Chair-Elect. Kay will assume this position at the conclusion of the 2015 Spring Meeting in Isle of Palms, SC. The region elected Erica Gambrell (University of Alabama) to serve as our next Regionally-Elected Board Member. Erica will assume this position on January 1, 2015. Nancy concluded by thanking all of those members who ran in the election.

Hospitality Committee: Danielle McElwain (University of South Carolina) reported on behalf of Cameron Craft (Medical University of South Carolina). On behalf of the hospitality committee, Cameron Craft would like to thank everyone who has volunteered to help in the suite. She reminded everyone that the hospitality suite is open from 9pm until midnight in room 3101. She also encouraged everyone to come out for the "X Marks the Spot" scavenger hunt saying it will begin promptly at 10pm in the hospitality suite and that everyone that participates will receive a flair button. The winning group will receive prizes.

Regional Newsletter: Bill Lambert (Emory University) thanked everyone for all their contributions to the NCURA Magazine Regional Corner and that if anyone has any information for the magazine that they should email it to him.

Volunteer Committee: Hagan Walker (Clemson University) asked for all Region III volunteers to stand

for a moment of recognition and thanked everyone for the support they have shown at this meeting. She extended a special thanks to Danielle McElwain (University of South Carolina) for organizing the Mentor Program for the Regional Meeting this year. She also thanked Mandy McCaslan (Clemson University), Bruxanne Hein (Costal Carolina University), Tina Hood (Mississippi State University), and Paige Robinson (Vanderbilt University) for helping coordinate volunteers for Hospitality Suite, Concierge, and Registration Desk.

Hagan reminded everyone that if they would like to be more involved, she was sure the Region has an opportunity that would be just right. She encouraged anyone with a special talent or skill that would be of service to the region (graphic artist, event planner, etc.) to reach and let her know and she will get you connected.

Program Committee: Danielle McElwain (University of South Carolina) announced the theme for the 2015 meeting will be ““Uncharted Waters. Exploring Together.” The basis for that theme was that regardless of our roles in Research Administration, we will all be affected by the implementation of the Uniform Guidance and that we needed to jump into Uncharted Waters and Explore Together. She also reminder everyone that the 2015 meeting will be held at the Wild Dunes Resort in Isle of Palms, SC from May 9-13, 2015. She thanked the Program Committee for the work they had already started to put in and mentioned the Call for Proposals for Presentations would be coming out in an eBlast.

Site Selection Committee: Kay Gilstrap (Georgia State University) on behalf of Rodney Granec (University of West Alabama). Kay reported that the 2016 Spring Meeting site location had been selected and that the region would be going to the Hilton Sandestin Beach Golf Resort in Miramar Beach, FL. Information regarding dates, etc. are being finalized and would be passed along as they become available.

A question was asked from the floor about possible joint meetings in the future. It was mentioned how increasing the diversity of attendees and presentations during the 2014 Joint Spring Meeting with Region II was something that made that meeting special and that it would be good to consider doing that again.

National Reports

Nominating and Leadership Development Committee: Pamela Napier (Agnes Scott College) recognized Region III members serving on this committee are: Barbara Cole (University of Miami) as an At Large Presidential Appointee; Michelle Powell (Georgia Institute of Technology) as Chair of the N&LDC; and Pamela Napier (Agnes Scott College) Region III elected representative.

Pamela stated one of the primary roles of the N&LDC is to review nominations for NCURA’s national awards. The 2014 Joseph Carrabino Award will be awarded to Evelyn Baisey-Thomas (National Science Foundation). Region III had two of the five 2014 Julia Jacobsen Distinguished Service Award awardees in Cindy Hope (University of Alabama) and Cathy Snyder (Vanderbilt University). The 2014 Outstanding Achievement in Research Administration Award will be awarded to Jaime Caldwell (Loyola University). Region III also had a Catherine Core Travel Award awardee in Tanya Blackwell (Georgia Institute of Technology).

Pamela also mentioned that N&LDC reviews the National officer election process. In the 2014 election Bob Andresen (University of Wisconsin) was voted President-Elect. The At-Large Board Member elected in 2014 included Glenda Bullock (Washington University, St. Louis) and Toni Shaklee (Oklahoma State University). She concluded by encouraging everyone to be thinking about which members of Region III would be good representatives on the NCURA Board and to nominate those people during the next call for nominations.

Professional Development Committee: Jeanne Viviani (New College of Florida) reported on the recent activities of the PDC. The Committee (and its subcommittees) is currently working on many tasks. The Traveling Workshop subcommittee is reviewing the traveling workshop faculty application process. Also, the Publications subcommittee is revamping many of its programs to make some necessary improvements. She also reported the Online Programming subcommittee is numerous improvements to its offerings such as webinars and NCURA TV. Finally, the Social Networking subcommittee is making a large push to improve its presence on Facebook, Twitter, and especially Collaborate.

Financial Management: Cathy Snyder (Vanderbilt University) recognized the other Region III FMC members Erica Gambrell (University of Alabama) and Linda Bucy (Virginia Tech). She reported that NCURA's financial picture is very good and that a full summary of the numbers will be provided at Wednesday's Business Meeting. Additionally, the FMC is reviewing the 2015 budget and concluded its review of the 2014 audit. The audit was clean with no concerns on the financial statements or any findings. The FMC is also working with the regions to finalize a process for regions to invest a portion of their fund in an investment portfolio to protect and grow their finances. It is important for regions to have enough funds to cover their open contracts should something happen. The good news is that Region III established and is maintaining their investments correctly. Cathy also mentioned FMC is working on revisions and updates to the Regional Treasurer Handbook to assist the Regional Treasurers and that the FMC will be looking for new volunteers. She asked that everyone watch for an announcement shortly after the annual meeting.

NCURA Board of Directors: Tony Ventimiglia (Auburn University) reported that the Board is currently working on plans to better retain and keep involved NCURA's Emeritus and Alumni members. Also, he announced that the Guidebook mobile app was officially chosen and will be utilized at both the PRA and FRA meetings in March 2015. Tony also discussed the events of the NCURA National Leadership Conference that took place just before AM56. During that meeting all of the regions examined and discussed the current regionally boundaries to determine if they were still appropriate. The result of that discussion was that no boundaries were going to be changed. He concluded by discussing NCURA's Executive Leadership Program, its purpose, and the process for entering that program.

Old Business

There was no old business to discuss.

New Business

Laurianne Torres (Duke University) again recognized our regions national award recipients Cathy Snyder, Director of Costing Activities in the Office of Contract and Grant Accounting (Vanderbilt University) and Cindy Hope, Assistant Vice President for Research and Director of Sponsored Programs (The University of Alabama) who both received the NCURA Julia Jacobsen distinguished service award. She also mentioned Cindy is now the incoming chair of the FDP - the Federal Demonstration Partnership.

Laurianne also recognized all of the regions Committee Chair Volunteers: Nancy Thoman - Nominations and Elections Committee (Florida Atlantic University), Hagan Walker - Volunteer Coordinator (Clemson University), Bill Lambert - Newsletter Committee (Emory University), Carolyn Elliott Farino - Membership and Awards committee (Kennesaw State University), and Rick Smiley - Professional Development Committee (East Carolina University). Each was called to the stage to receive a plaque as a token of appreciation for all their hard work and effort. Two other Chairs who were not in attendance were also recognized: Cameron Craft - Hospitality Chair (Medical University of South Carolina) and Tricia Page - Region III Webmaster (University of Tennessee Health Science Center). Additionally, David Smelser

(University of Tennessee) was recognized and thanked for his efforts related to the Guidebook mobile app used at the 2014 Spring Meeting.

Also discussed was the transition in two regional leadership positions and Laurianne acknowledged Kay Gilstrap (Georgia State University) as the region's outgoing treasurer and Tony Ventimiglia (Auburn University) as the region's outgoing regionally elected national board member. She also acknowledged our newly elected officers that would be taking office in January. Alex Atkinson (Tennessee State University) will be the incoming treasurer, Kay Gilstrap (Georgia State University) will be the incoming Chair Elect, and Erica Gambrell (University of Alabama) will be the incoming Regionally Elected National Board Member.

Kay Gilstrap (Georgia State University) gave an update on the NCURA Education Scholarship fundraising campaign that was happening during AM56. She reported the region was doing quite well already and that members could help the cause by donating, purchasing the flair buttons, or purchasing t-shirts online. Kay also reminded everyone to participate in the first Annual Flamingo Fun Walk on Tuesday.

Prior to the Business Meeting, seats we randomly selected and notes indicating you had won a gift card were taped to the bottom of those seats. Kay asked everyone to check their seats. Terri Hollis (University of Tennessee), Erica Gambrell (University of Alabama), Chantal Riviera (University of North Carolina at Pembroke), and Nicole Miller (Liberty University) were the lucky winners.

Laurianne Torres (Duke University) asked the membership if there was any other business to bring to the floor. A question was raised regarding the location of future Regional Meetings and whether Puerto Rico was ever considered to be a possible location. Barbara Gray (East Carolina) stood to respond to the inquiry and reported that Puerto Rico had indeed been considered in the past and that site/hotel contracts had been very difficult to agree to and that in general it is cost prohibitive to get to and from Puerto Rico. The Executive Committee also responded to say they would look into Puerto Rico again as a future meeting location in case circumstances around cost and contracts had changed since the region last looked into it.

Laurianne Torres (Duke University) asked for a motion to adjourn the meeting. Terri Hollis (University of Tennessee) made a motion to adjourn and Linnea Minnema (University of Tennessee) seconded. The meeting adjourned at 3:42pm.