

Region III Business Meeting
NCURA 2012 Regional Meeting
Panama City Beach, FL
May 9, 2012

The meeting was called to order by the Region III Chair, Rick Smiley (East Carolina University) at 9:15 a.m.

Recognition of New Members and First Time Attendees: Rick recognized new members and first time attendees. He stated that Region III has 1,572 members, which is 22.45% of NCURA's total membership.

Approval of Minutes: Rick stated that there is a draft copy of the minutes from the November 8 meeting available on the Region III web site. Members are asked to please send any suggested changes by the end of the month.

Treasurer's Report: Erica Gambrell (The University of Alabama) reported that the interim financial statement is due to the national office by June 30, and she will be posting the financial statement soon after this meeting. Anyone with questions may contact Erica directly.

Regional Committee/Officer Reports:

There were no reports from the Membership & Awards Committee, Nominating & Elections Committee, Regional Newsletter, or Webmaster.

Hospitality Committee: Rick thanked Jill Griffith (Medical University of South Carolina) for the wonderful job she has done as chair of the Hospitality Committee and asked her to give a report. Jill thanked everyone who came to the hospitality suite and those who volunteered. The themes this year were especially fun. Thanks to Meghan Hatfield (Medical University of South Carolina) for doing the flyer and selecting the themes. Thanks to Stacey Derico (Emory University) and Tracy Louder (Alabama State University) for volunteering. Jill reminded members that volunteering in the hospitality suite is a great way to meet people and form friendships.

Volunteer Committee: Laura Letbetter (Kennesaw State University) read the report for Volunteer Committee Chair Robyn Remotigue (Mississippi State University), who had to leave in order to attend another meeting. Robyn extended her thanks to everyone who volunteered to work registration and serve as room monitors. Volunteers were asked to stand and be recognized. Those who participated in the Mentor/Mentee program, which is in its second year, were also asked to stand and be recognized. Members were reminded to please contact Robyn if they are interested in volunteering in Region III; she will find a volunteer opportunity for them. Thanks to all volunteers for helping make the meeting a success.

Site Selection: Rick gave the site selection update for Site Selection Chair Jennifer Shambrook (St. Jude Children's Research Hospital). The 2013 spring meeting will be held at the Peabody

Hotel in Memphis. The 2014 spring meeting will be held at the Trade Winds in Tampa. This will be a joint meeting with Region II (Mid-Atlantic). The site for the 2015 meeting is to be decided later this year and will be voted on at the national meeting.

National Committee Reports

Financial Management Committee: Cathy Snyder (Vanderbilt University) reported the following:

- The Financial Management Committee has had monthly conference calls plus one day-long meeting to talk through next year's budget.
- The committee has been using some consultants to help review NCURA's investment policy, and the consultants have recommended some changes.
- There are a couple of regions who do not want to use NCURA's national system for conference registration due to some security concerns. NCURA is working to make sure that everyone's information is secure.
- The committee will be talking with auditors in May; more information to come.
- The committee is looking into having regional debit cards so that conference organizers will not have to use their personal accounts to make meeting arrangements. There are complications to work through, and right now the committee is just at the talking stage. There will be another update at the national meeting.

Nominating and Leadership Development Committee: Candice Ferguson (Georgia Institute of Technology) read the N&LDC update for Michelle Powell (Georgia Institute of Technology): "It's an honor to serve on the N&LDC. The slate of candidates illustrates what a strong sense of volunteerism that NCURA has and continues to foster. I am pleased to share with you this year's slate of candidates for the 2012 elections are as follows. Please be sure to vote:

- Vice President / President Elect: Vivian Holmes (Broad Institute of MIT and Harvard), Denise Wallen (University of New Mexico)
- At Large Member of the Board of Directors (2 positions): Lillie Ryans-Culclager (SRI International), Joseph McNicholas (Loyola Marymount University), Dennis Paffrath (University of Maryland, Baltimore), Suzanne Rivera (Case Western Reserve University)

"These are the award recipients for 2012. Awards aren't based on the regions but I'd like to highlight that Region III had a number of award recipients that I'd like to acknowledge:

- Outstanding Achievement in Research Administration: David Mayo (California Institute of Technology)
- Distinguished Service Award: Michele Codd (George Washington University, former Region III'er), Barbara Cole (University of Miami, Region III'er), Franc Lemire (Worcester Polytechnic Institute), Susan Sedwick (University of Texas at Austin)
- Michelle Vazin (Vanderbilt University, Region III'er)
- Joseph F. Carrabino Award: Mary Santonastasso (National Science Foundation)
- Catherine Core Minority Travel Award: Arlenin Dushku (Children's Hospital Boston), Traci Jackson (University at Buffalo), Latica Jones (University of Memphis, Region III'er), Valerie Knight (Arizona State University)

N&LDC also reviews the Regional Action Plans as well as the Volunteer Reports.

I would encourage you to consider if you haven't already to write letters of support or letters of nomination for folks in the future. These awards recognize the hard work and dedication that so many folks put forth that makes NCURA such a strong and vibrant organization. If anyone has any questions about these awards, the notices or 'calls' are sent out via email but are also posted on the website. But, please feel free to ask questions."

NCURA Board of Directors: Michelle Vazin (Vanderbilt University) reported that there was a two-page summary of updates from NCURA President Dan Nordquist (Washington State University), and that she would share just the highlights:

- The Board of Directors met in February and had a lengthy discussion of NCURA's strengths and challenges. It was generally agreed that NCURA's greatest strength was the professional network available to members. The group also identified a significant challenge (not necessarily a weakness): getting members who want to volunteer connected with opportunities. A task force has been put together to work on this. Michelle noted that people are NCURA's strength, and we want to foster that.
- The Board is also working on getting more involved in globalization and reaching out to research administrators internationally. Judy Fredenberg (University of Montana) is involved in this effort. The Board is working with the Ambassador Corps¹, the International Region, and the International Neighborhood to develop a strategic plan for the globalization of research administration. Judy is heading up the International Region

¹ The Ambassador Corps is a committee that was formed to facilitate cooperation and collaboration with research administrators, organizations, and funding agencies outside of the United States. See http://www.ncura.edu/content/regions_and_neighborhoods/neighborhoods/international/index.php

and has been appointed to the Ambassador Corps. NCURA is also co-sponsoring the INORMS² meeting in 2014 in Washington, DC.

- The national office is in the process of updating the website. The new Collaborate site with its Communities has been rolled out. Members are encouraged to check out the Collaborate site and use it to connect with colleagues. There will also be a new micro site for regional officers to help them with their work.
- This summer there will be an update on the NCRUA logo. The new tag line is “supporting research together.”
- NCURA has worked with Atlantic Information Services (AIS), a publishing and information company that disseminates publications such as *Report on Research Compliance* for NCURA. The Board is looking into how much it would cost to take over these publications and continue publishing them under NCURA’s name instead of under AIS since AIS is looking to close that branch of the company.
- The Board gave the Executive Director authority to hire some temporary staff to help the organization adjust to changes that will result from moving the date of the national meeting. Changing a meeting date is a complicated process.
- The Board approved the appointment of Judy Fredenberg (University of Montana) to the Ambassador Corps and the appointment of Dave Richardson (Penn State) and Kathy Young (University of Illinois at Urbana-Champaign) to the Peer Review faculty.
- In 2007, the Board developed a 3 to 5 year vision statement. It is time to work on this again.
- NCURA President Dan Nordquist (Washington State University) would like to remind everyone to check the NCURA web site for information, activities, calls for volunteers, etc.

Induction of New Chair:

Rick Smiley (East Carolina University) inducted Cindy Hope (The University of Alabama) as the new Region III Chair by asking her to promise not to try to escape, to which she graciously agreed. She added that Rick has been “the epitome of dedication and collegiality” and presented him with a plaque in acknowledgement of all his hard work.

Cindy thanked all the volunteers for their contributions to the meeting and listed the members of the program committee: Erica Gambrell (The University of Alabama), Pat Green (Vanderbilt University), April Heyward (University of South Carolina), Laura Letbetter (Kennesaw State University), Tanta Myles (The University of Alabama), Velera Pate (Georgia Institute of Technology), Cathy Snyder (Vanderbilt University), Jill Frazier Tincher (University of Miami), Pam Whitlock, and Cindy White.

² INORMS is the International Network of Research Management Societies. See <http://www.inorms.org/index.html>

Cindy also recognized Erica Gambrell (The University of Alabama) and Rodney Granec (University of West Alabama) for all of their hard work. Cindy acknowledged Rodney as Chair-Elect and noted that he has continued to do A/V support for the meeting in addition to his speaker care duties. She also thanked the speakers for their efforts.

Cindy then reminded members to please complete the on-site program evaluation forms as well as the follow-up electronic evaluation, because members' comments make a big difference in planning the next year's meeting.

Finally, Cindy encouraged members to attend the two remaining concurrent sessions.

Other Business:

Fundraising subcommittee chair Steva Kaufkins (Western Kentucky University) reported that Region III raised \$835 for the American Red Cross. The top three states were Georgia with \$208, Tennessee with \$154, and North Carolina with \$141.

The meeting was adjourned at 9:40 a.m.