

Region III Business Meeting  
NCURA 2008 Region III Annual Meeting  
Wild Dunes Resort, Isle of Palms, SC  
May 14, 2008

The meeting was called to order by Region III Chair, Michelle Powell (Georgia Tech) at 8:45 a.m.

**Recognition of New Members and First Time Attendees**

Michelle Powell recognized all new members and first time attendees at the meeting. Michelle explained the pink flamingo and palm tree stickers and encouraged new members to volunteer with the region. Michelle also thanked Tony Ventimiglia for all of his great work to put on this meeting, and thanked Rick Smiley for the photos throughout the meeting that were on display.

Michelle recognized all of the Region III members who volunteer at the regional and national meetings.

Lauren Goralski (University of Louisville) shared her experiences volunteering with the region, and discussed how NCURA could not exist without volunteers. She talked about how welcome the region made her feel, and how volunteering made that welcome possible, ending by imploring new and old members alike to volunteer.

**Approval of Minutes**

Bruxanne Hein (Coastal Carolina University) presented the minutes from the November 2007 regional business meeting held in Washington, DC. Motion to approve minutes from Pam Whitlock; seconded by Pat Green. The minutes were approved as submitted at 8:53 a.m.

**Submission of Treasurer's Report**

Cathy Snyder (Vanderbilt University) presented the Treasurer's Report for the period ending April 30, 2008.

**Regional Committee Reports**

Membership Committee – Chairperson: Sonya Avery on behalf of Dawn Boatman (University of North Florida)  
Report was given by Sonya Avery, who also recognized the committee members.

Michelle introduced the Regional Travel Awardee: Gaynell Krauss, Vanderbilt University  
Michelle introduced the Senior Service Awardee: Pat Green

Program Committee and Regional Meeting – Chairperson: Tony Ventimiglia (Auburn University)

Tony thanked the members of the program committee: Regina Allen (Western Kentucky University), Carolyn Elliott-Farino (Kennesaw State University), Lauren Goralski (University of Louisville), Alexia Lewis, (University of North Florida), Velera Pate (Georgia Tech), Rick Smiley (East Carolina University), Cathy Snyder (Vanderbilt University), and Jill Tincher (University of Miami). He also thanked Martha Taylor for allowing him the time outside of his regular duties to take on the meeting. 323 members attended this regional meeting. Tony recognized Cathy Snyder for all of her assistance.

Nominations and Elections – Chairperson: Debbie Smith (University of Tennessee Health Science Center)

Debbie recognized the new regional officers: Jill Tincher, Cindy Hope and Bruxanne Hein, and thanked all who participated and voted. Debbie also encouraged everyone to vote in all future elections.

Hospitality – Chairperson: LaJuana Ellis (Georgia Tech)

LaJuana thanked all the committee members and volunteers and had them stand. Different games were being played each night in the hospitality suite.

Site Selection – Chairperson: Michelle Vazin (Vanderbilt University)

Michelle Vazin thanked the committee members: Diane Anderson (Auburn University), Bruxanne Hein (Coastal Carolina University), Nick Perez (Georgia Tech), and Rebecca Puig (University of South Florida). Michelle stated that the region is growing and the committee was careful to select a site that could easily accommodate our size. Michelle announced that the 2009 Region III meeting will be held at the Marriott Bay Point in Panama City, Florida. The room rate is \$149 per night; it has free parking and many more pluses; it will not be held on Mother's Day, but instead over Cinco de Mayo.

Regional Newsletter – Chairpersons: Lori Brown (University of Central Florida) and Rebecca Puig (University of South Florida)

Report was given by Lori Brown.

Lori reported that she and Rebecca Puig co-write the newsletter three times per year. Lori asked for volunteers to help if anyone is interested. Michelle included that all volunteer descriptions would be posted on the website.

Volunteer Coordinator – Rick Smiley (East Carolina University)

Rick thanked all of the volunteers and Alexia, who coordinated a majority of the volunteers for the regional meeting prior to stepping down. Rick accepted the position for the coming 2 years, and encourages members to continue to volunteer.

## **Regional Website**

Michelle Powell announced that volunteer descriptions are to be posted on the regional website including time commitments involved.

## **National Committee Reports**

Financial Management – Kerry Peluso (Emory University)

Kerry announced that the financial statement audit (prepared by Charlie Ells) will be available at the November meeting. Membership has been increasing to over 7,000 members. The changes NCURA has seen and the growth of the membership has strengthened the organization overall and financially has added many opportunities for revenue growth. A volunteer call for an open position on the FMC went out today.

Professional Development Committee (PDC) – Steven Etheredge (University of South Carolina) represents Region III on the PDC along with many Region III members. Steven states the organization has been working to increase offerings – in 1998 there were 5 PD offerings including the national meeting. In 2007, 40 programs were available; over 3,000 attend the national meeting; over 1,800 participated in programs with another 1,800 participating in online offerings. They are working on selecting new editors for RMR; working on adult ed and train-the-trainer programs; enhanced advertising for neighborhoods; Dept. Admin workshops are coming soon; new programs are being developed in specialized areas, such as export controls; the PDC has held focus groups (thanks participants), and would like to receive any suggestions or comments from the membership.

Nominating & Leadership Development (NLDC) – Pam Whitlock (University of North Carolina at Wilmington) provided the report on the NLDC. Pam reported that the NLDC is seeking to identify and develop leaders for the regions and at the national level; reminded members of the LDI deadline in June; asked for nominations for awards at the national meeting; and encouraged members to volunteer including 2 members at-large and chair-elect openings for the committee, asking interested persons to contact herself or Harlan Sands by the end of May.

National Board of Directors – Pat Green (Vanderbilt University) represents Region III on the Board of Directors. Pat announced that the board is pleased with the regions. The organization is growing and always looking for ways to provide training for members, such as development of an on-demand training series (early stages). Discussed outsourcing of research administration, and how our number of retirees is increasing, but the need for research administrators is increasing at the same time.

50<sup>th</sup> Annual Program – discussed special plans and opportunities for the upcoming national meeting.

Recognized David Mayo and Kathleen Larmett and thanked them for attending our meeting.

## **Old Business**

Michelle affirmed that the newly created Secretary position is a two-year commitment.

Michelle thanked all who were involved in the meeting, and her institution for all of their assistance.

## **New Business**

Michelle Powell announced the regional participation for fundraising at the national meeting, suggesting the online auction with a booth, and opened the floor to discussion. She asked members if the charity we suggested, American Red Cross/Katrina Relief was acceptable, and asked members to send suggestions and donations once an e-mail was sent from the region asking for assistance.

Michelle Powell acknowledged all volunteers by having them stand. She again thanked all of the program committee members, chairs, Tony and Cathy for all of their work.

Tony Ventimiglia presented Michelle Powell with a card and our appreciation for a job well done serving as Chair.

The meeting was adjourned at 9:38 a.m.

Prepared by: Bruxanne Hein