

Region III Business Meeting  
NCURA 2007 Annual Meeting  
Hilton Washington, Washington DC  
November 6, 2007

The meeting was called to order by Region III Chair, Michelle Powell (Georgia Tech) at 1:30 p.m.

**Recognition of New Members and First Time Attendees**

Michelle Powell recognized all new members and first time attendees at the meeting. Michelle explained the pink flamingo and palm tree stickers and encouraged new members to attend the Region III hospitality suite.

**Approval of Minutes**

Cathy Snyder (Vanderbilt University) presented the minutes from the May 2007 regional business meeting held in Nashville, TN. The minutes were approved as submitted.

**Submission of Treasurer's Report**

Cathy Snyder presented the Treasurer's Report for the period ending September 30, 2007.

**Regional Committee Reports**

Membership Committee – Chairperson: Dawn Boatman (University of North Florida)

Report was given by Michelle Powell.

Michelle introduced the Regional Travel Awardee: Nicole van der Berg, New College of Florida

Program Committee – Chairperson: Tony Ventimiglia (Auburn University)

Tony announced that the regional meeting would be at the Wild Dunes Resort in Isle of Palms, South Carolina, May 11<sup>th</sup> through 14<sup>th</sup>, 2008. Tony shared information regarding the meeting, including hotel information, keynote, and the preliminary program. Tony thanked Barbara Gray for her assistance with the keynote. Tony introduced the members of the program committee: Regina Allen (Western Kentucky University), Carolyn Elliott-Farino (Kennesaw State University), Lauren Goralski (University of Louisville), Alexia Lewis, (University of North Florida), Velera Pate (Georgia Tech), Rick Smiley (East Carolina University), Cathy Snyder (Vanderbilt University), and Jill Frazier Tincher (University of Miami).

Nominations and Elections – Chairperson: Debbie Smith (University of Tennessee Health Science Center)

Report was given by Michelle Powell.

Michelle announced the recent election results:

- Separation of Secretary/Treasurer was approved.
- The new position of Treasurer-Elect was approved. The person that fills this roll will have a three year commitment (one year as Treasurer-Elect and two years as Treasurer).
- The revised bylaws were approved. Michelle thanked all members that provided comments regarding changes to the bylaws. Michelle stated that the only goal was to separate policy from procedures. Region III will maintain all standing committees.

Michelle also encouraged everyone to vote in all future elections.

Hospitality – Chairperson: LaJuana Guillory (Georgia Tech)

LaJuana thanked all the committee members and volunteers and had them stand. Different games were being played each night in the hospitality suite.

Site Selection – Chairperson: Michelle Vazin (Vanderbilt University)

Michelle Vazin thanked the committee members: Diane Anderson (Auburn University), Bruxanne Hein (Coastal Carolina University), Nick Perez (Georgia Tech), and Rebecca Puig (University of South Florida). Michelle stated that the region is growing and the committee was careful to select a site that could easily accommodate our size. Michelle announced that the 2009 Region III meeting will be held at the Marriott Bay Point in Panama City, Florida. The room rate is \$149 per night; it has free parking and many more pluses.

Regional Newsletter – Chairpersons: Lori Brown (University of Central Florida) and Rebecca Puig (University of South Florida)

Report was given by Lori Brown.

Lori reported that she and Rebecca Puig co-write the newsletter three times per year. Lori asked for volunteers to help if anyone is interested.

Volunteer Coordinator – Alexia Lewis (University of North Florida)

Alexia thanked everyone who had volunteered in the Hospitality Suite at the National meeting. Alexia asked anyone who was interested in volunteering for the meeting in the Isle of Palms to contact her as there are many opportunities available.

### **Regional Listserv**

Michelle Powell announced that due to issues with the listserv, the Region III listserv has been inactivated and other means of communication are being considered. In the meantime, a one way message has been set up through the national office to disseminate information to the region.

### **National Committee Reports**

Financial Management – Kerry Peluso (Emory University)

Kerry announced that the 2006 financial statement audit went very well. Membership has been increasing from 5,503 in 2005 to 6,118 in 2006 and is now at 6,500 in 2007. Sponsorship revenue has also increased this year by 25%. Attendance at the national meeting has also increased from 1,763 in 2005 to 2,104 in 2006. 2007 meeting attendance is well above that.

Professional Development Committee (PDC) – Bob Lowman (University of North Carolina at Chapel Hill) represents Region III on the PDC along with many Region III members. Bob stated how impressed he was with the interest in the Business Meeting....Region III is the best! Bob announced the following activities that are currently on the PDC agenda:

- Senior Executive Summit – the purpose of this summit would be for individuals that don't necessarily have experience in Research Administration, but are at a higher level.
- Adult Learning Styles – to teach individuals how to present workshops/sessions.
- Departmental Research Administration – a new workshop that will be beta tested in 2008.
- On line degree – this is still in the discussion stage and not much progress has been made.
- Newsletter format has been changed. It is now a magazine format and all color. They are currently recruiting for a new co-editor. Bob asked that anyone interested to contact him. In addition, you can now see the newsletter and it won't bog down your email.

Nominating & Leadership Development (NLDC) – Harlan Sands (University of Alabama at Birmingham) represents Region III on the NLDC.

No report was given.

National Board of Directors – Pat Green (Vanderbilt University) represents Region III on the Board of Directors. Pat announced that the board is pleased with the regions. Activities of the Board include the Strategic Plan as well as a Program of Peer Review.

50<sup>th</sup> Annual Program – Pat Green announced that he is on the program committee for the 50<sup>th</sup> Annual Meeting and he needs ideas for this anniversary milestone. He would like to see regional presence in the program. His possible ideas include a fund raiser for each region and a regional booth.

Pam Whitlock requested that members respond quickly to an email survey regarding the international program.

Recognition of Region III members of Leadership Development Institute (LDI) – Michelle Powell  
Michelle recognized Katherine Bir (University of Alabama), Melinda Cotton (Vanderbilt University), Maria Valero-Martinez (University of Miami) and Jeanne Ware (New College of Florida) as the 2008 participants of the LDI.

Michelle recognized Alexandra Lewis (University of North Florida) and Rick Smiley (East Carolina University) as 2007 participants of the LDI.

Michelle recognized that Region III has had great participation in the LDI program.

### **Old Business**

Linda Bucy (Virginia Tech) thanked the region for their support and generosity of the April 16, 2007 tragedy at her campus.

### **New Business**

Debbie Smith announced that there will be a call for nominations around December 3, 2007 for the positions of Chair Elect, Secretary, and Treasurer Elect.

Michelle Powell announced that a procedural document is being prepared that will include the time commitment and expectations of the position so that those individuals running for the position will understand what is expected.

Michelle Powell acknowledged all volunteers by having them stand. Region III has a lot of great volunteers.

Tony Ventimiglia emphasized that hotel reservations should be made now for the Wild Dunes Resort. Those that call first get closest to the hotel. Michelle Powell stated that the Region III spring meeting will be a great one.

Jill Griffith (Medical University of South Carolina) announced that they are offering a Masters in Research Administration.

The meeting was adjourned at 2:25 p.m.

Prepared by: Cathy Snyder