

NCURA Region III Spring 2012 Meeting - Program

Monday, May 7th, 2012

9:00-10:30

Keynote Research Administration: A Look at the Past, Present and Future of the Profession
St. Andrews Ballroom III-IV
Plenary

Speaker Susan Wyatt Sedwick, Ph.D., CRA, Associate Vice President for Research and Director of the Office of Sponsored Projects at the University of Texas at Austin

Description
Dr. Susan Wyatt Sedwick is Associate Vice President for Research and Director of the Office of Sponsored Projects at the University of Texas at Austin. She has been an active member of NCURA since 1996 having served as an at-large representative to the board of directors, as chair of the Professional Development Committee (PDC), and as a frequent faculty and session presenter at annual and regional meetings. She is passionate about the promotion of research administration as a profession and the development of research administration professionals. Her favorite topics are export controls, sensitive data protections and professional/leadership development. She will explore the history of the profession, the current status and explore the challenges and opportunities moving forward.

10:45 a.m. - Noon

Concurrent 1 Direct, Indirect or Unallowable? Evaluating the Proper Treatment of the Costs of Research
St. Andrews Ballroom I

Level/Topic/Audience Beginner Post All

Presenter(s) Kerry Peluso, Associate Vice President for Research Administration - Emory University
Josh Rosenberg, Director, Cost Studies – Emory University
James Goff, Associate Director, Cost Studies and Reporting – Emory University

Description
Confused about how to determine what can be direct charged to a grant? Wondering how to evaluate the proper treatment of the costs related to research? In this session, we will cover the cost accounting standards included in OMB Circular A21, Cost Principles for Educational Institutions and discuss the general guidelines for determining the appropriate treatment of specific costs related to research.

Concurrent 2 FDP Update
St. Andrews Ballroom II

Level/Topic/Audience General Federal All

Presenter(s) Susan Wyatt Sedwick, Associate Vice President for Research and Director, Office of Sponsored Projects, The University of Texas at Austin

Description This session, lead by the Chair of the Federal Demonstration Partnership, will provide an update of recent activities of the FDP.

Concurrent 3 Catching the Loose Leaves: Negotiating Effective Contracts and Agreements
St. Andrews Ballroom V

Level/Topic/Audience Intermediate/Advanced Pre Central

Presenter(s) Dhananjay Saha, Adjunct Professor, Department of Biology, University of North Carolina-Charlotte

Description
Contracts and agreements are fundamental vehicles for conducting research, clinical trials, and technology development and transfer. A well planned and well written research contract or agreement is a necessity in today's ever-changing global research environment, and contract negotiation skills have become increasingly important. In this session, we will discuss various types of agreements and contracts, conceptual differences and perceptions among universities, hospitals, research institutes, and industry, negotiation styles, and techniques for negotiating especially troublesome clauses. Additionally, we will cover similarities and dissimilarities among major types of contracts and agreements, how contract terms and conditions differ in form and style depending upon whether they are crafted by industry or a university, and the general expectations of the parties involved.

Concurrent 4	Developing Leadership Skills – Tips and Best Practices St. Andrews Ballroom VI
Level/Topic/Audience	General Human Capital All
Presenter(s)	Robyn Remotigue, Assistant Director, Sponsored Programs Administration, Mississippi State University Michelle Vazin, Director, Office of Contract & Grant Accounting, Vanderbilt University Pam Whitlock, Director, Office of Sponsored Programs (Retired) and Educational Consultant, University of North Carolina Wilmington
Description	Come join us for an interactive session on tips and best practices to improve your leadership skills. Several different theories and methods will be discussed with the objective of providing concepts that support growing into a stronger and more confident leader.
Discussion 1	Budgeting Issues for New Research Administrators Grand Lagoon Ballroom F&G
Topic	Pre
Facilitator(s)	Kim Gray, Director, Grants Administration and Sponsored Programs, Augusta State University Laura Letbetter, Director, Proposal Development, Kennesaw State University
Description	Research administrators are responsible for correctly applying all of the agency rules and institutional rules that govern grant and contract budgets. We are also responsible for helping faculty build budgets that work for their projects. This session is for research administrators who are new to budgeting. Topics include OMB A-21, agency specific guidelines, why your institutional policies matter, and how to advise your faculty in ways that are truly helpful. Please bring your questions and concerns!
Discussion 2	FCOI - The requirements have changed so what should I do now? Spanish Moss A&B
Topic	Compliance
Facilitator(s)	Brenda J. Seiton, JD, Assistant Vice President for Research Administration, Emory University Jeff Steltzer, Director, Office of Conflict of Interest Management, Georgia Institute of Technology Tanta Myles, Director, Office for Research Compliance, The University of Alabama
Description	Practical Guidance and discussion on how each level of administration can play a role in implementing the new financial conflict of interest rules.

1:15 - 2:30 p.m.

Concurrent 5	COGR Update St. Andrews Ballroom I
Level/Topic/Audience	General Federal All
Presenter(s)	John Shipley, Vice President of Finance and Treasurer, University of Miami Tanta Myles, Director, Office for Research Compliance, The University of Alabama
Description	An overview of recent developments and upcoming initiatives in Washington DC, from the perspective of the Council on Governmental Relations, led by the Chair of the COGR Costing Policies Committee and a member of the COGR Research Compliance and Administration Committee.
Concurrent 6	The Post-Award Chronicles: Year One St. Andrews Ballroom II
Level/Topic/Audience	Beginner Post All
Presenter(s)	Erin C. Blackwell, Interim Manager, Post-Award Administration, Embry-Riddle Aeronautical University Ginger Phillabaum, Coordinator II, Contracts and Grants, School of Forestry & Wildlife Sciences, Auburn University
Description	Post-Award administrators are faced with many challenges during their first year while they learn about federal regulations, specific agency requirements and their institutional policies and procedures. Not to mention they are also providing assistance to faculty, overseeing the financial administration of their awards, and directing other tasks associated with managing externally funded research. This session will focus on basic concepts in post-award administration, including financial and administrative management, closeout and audits, as well as compliance issues.

Concurrent 7	Balancing the Challenges of International Research with U.S. Export Control Regulations: Creating a Network of Support for PI's and Research Administrators St. Andrews Ballroom V
Level/Topic/Audience	Intermediate/Advanced Compliance Central
Presenter(s)	Pearl Bigfeather, Associate Vice President for Research & Innovation, University of South Florida Keith Anderson, Assistant Director, Sponsored Research, University of South Florida Elizabeth Foster, TRAIN® Facilitator, Office of Research, University of South Florida Brenda Simmons, TRAIN® Facilitator, Office of Research, University of South Florida
Description	Given the challenges of balancing international research endeavors with U.S. Export Control regulations, some institutions are shying away from the unprecedented opportunities that exist in today's global environment. Learn how THE RESEARCH ADMINISTRATION IMPROVEMENT NETWORK, TRAIN® at the University of South Florida (USF) is helping to encourage international research endeavors by establishing a "Network of Support" for research faculty, administrators, and students. The "Network of Support" is a creative model, strategically designed to promote international research by helping PIs and research administrators successfully balance export control compliance with USF's institutional commitment as a Global Research University through a newly formed unit called "USF World."
Concurrent 8	Identifying Compliance Issues in Pre-Award St. Andrews Ballroom VI
Level/Topic/Audience	Beginner Pre Central
Presenter(s)	Thomas J. Roberts, Associate Vice President for Research, Florida Gulf Coast University Douglas Backman, Director, Office of Compliance, University of Central Florida
Description	Identifying compliance issues before they become compliance problems is essential to the smooth processing of any proposal submission. It helps all involved be aware of requirements, provides an opportunity to help foster meaningful collaboration, and ultimately saves time, money, and aggravation down the road. This concurrent session will discuss processes that can be used to address areas of compliance during the pre-award stage. In general, there are six basic compliance areas that any research administration professional needs to be aware of when reviewing proposals or providing guidance to a Principal Investigator. They include: 1) Human Subject Research; 2) Animal Subject Research; 3) Conflict of Interest; 4) Scientific Misconduct; 5) Research Safety; and 6) Export Controls. While some compliance matters are obvious, others are more subtle and can often be overlooked. The presenters will provide a general summary of each compliance area and offer suggestions for identifying and addressing compliance related topics as early as possible.
Discussion 3	Uses of New Technology in Pre-Award Grand Lagoon Ballroom F&G
Topic	Pre
Facilitator(s)	Lawson Culver, IT Administrator IV, The University of Tennessee Health Science Center
Description	Have you ever wondered about using your iPad to submit grants? Do Facebook and Twitter have any value in Pre-Award Research Administration? Come to this discussion class to find out how other institutions are using technology in Pre-Award. We'll discuss the challenges using the current generation of mobile technology as well as potential workarounds to address those limitations. We'll also discuss any favorite apps that you have that help you do your job better. Bring your device for show and tell.

2:45-4:00 p.m.

Concurrent 9	NSF's New Award Cash Management System (ACM\$) St. Andrews Ballroom I		
Level/Topic/Audience	General	Post	Central
Presenter(s)	Dorothy L. Battle, Accountant, Grantee Cash Management Section, National Science Foundation		
Description	<p>This important session will discuss the new service NSF will be implementing for awardee payments and reporting in the near future. Attendees will hear from a presenter directly involved with the development activities and have the opportunity to ask questions about how this change may impact their organizations. This session will provide a first look at the new service and information regarding the reconciliation process that will occur prior to implementation. Participants will gain an understanding of why NSF will be changing how awardees request payments; Participants will learn what will be required to report and request payments in the future. Participants will be better prepared for the upcoming reconciliation and transition activities.</p> <p>Prerequisites: Attendees should have a basic knowledge of post-award administration of federal grants and the associated terminology. We encourage those who have current involvement with requesting payments and completing financial reporting requirements with NSF to attend although it is not required for attendees to have this experience.</p>		
Concurrent 10	Lifecycle of Subawards: Proposal to Post Award St. Andrews Ballroom II		
Level/Topic/Audience	Intermediate	Pre/Post	All
Presenter(s)	Pamela Napier, Director, Office of Sponsored Programs, Agnes Scott College		
Description	<p>Linda Renegar, Manager, Engineering Business Office, Samuel Ginn College of Engineering, Auburn University</p> <p>Pamela Watson, Contract Coordinator, Office of Contract & Research Administration, Vanderbilt University</p> <p>This presentation will offer an in-depth look at subaward management from proposal stage through post award closeout. Topics covered will include guidelines for preparing proposals that include subawards; subrecipient monitoring; the FDP template; and best practices from different perspectives. We will also look at drafting agreements with atypical subawardees, such as corporations, international organizations, and organizations not subject to A-133 audits.</p>		
Concurrent 11	F & A for the Departmental Administrator: What is It and Why Do I Care? St. Andrews Ballroom V		
Level/Topic/Audience	Beginner/Intermediate	Post	Department
Presenter(s)	P. Dean Surbey, Executive Associate Dean, Administration Finance, Rollins School Of Public Health, Emory University		
Description	<p>Marilyn Surbey, ME Surbey Consulting</p> <p>For departmental administrators, their contact with the F and A rate may take several forms. They use it when building a proposal budget and monitoring the charges against sponsored accounts. They are on the front line when faculty complain that the rate is too high or they don't see how they benefit from the funds they bring into the university. This session will educate the departmental administrator on what comprises the rate and how it is calculated. They will learn why the F and A recovery only partially covers the cost of research and how it is distributed within various institutions. Special emphasis will be placed on the important role played by the departmental administrator.</p>		
Concurrent 12	International Research Contracts St. Andrews Ballroom VI		
Level/Topic/Audience	Intermediate/Advanced	Pre	Central
Presenter(s)	David Brady, Director, Office of Export and Secure Research Compliance, Virginia Polytechnic Institute and State University		
Description	<p>International research contracts have complexities that go above and beyond those found in domestic research contracting. Often, it is not just the clauses that are in the contract that need to be negotiated, but those that are not in the contract but should be. Join the session to learn about the contractual risks inherent in international contracts, and strategies for identify and contain risks associated with them. This session includes discussion of everything from budgeting and other financial considerations to insurance, intellectual property (patenting) and a host of other nonfinancial compliance issues such as export and sanctions regulations, Foreign Corrupt Practices Act, and Antiboycott regulations, that may have repercussions if not dealt with in the contract negotiation.</p>		

Discussion 5 Potential Implications of Proposed Grant Reform
Grand Lagoon Ballroom F&G
Topic Post
Facilitator(s) John Shipley, Vice President of Finance and Treasurer, University of Miami
Description The Chair of the Costing Policies Committee of the Council on Governmental Relations will lead a discussion on the potential outcomes and implications of the reforms to the Cost Principles and Administrative Requirements for Grants and Contracts described in the Advanced Notice of Proposed Guidance in the February 28, 2012 Federal Register.

Discussion 6 I need my SPACE! Sponsored Programs Administration Career Expansion
Spanish Moss A&B
Topic Human Capital
Facilitator(s) Rodney Granec, Associate Director, Office of Sponsored Programs, University of West Alabama
Regina Maldve, Director of Sponsored Programs, Longwood University
Description Join us for a discussion about career changes in Sponsored Programs. Our focus will be on moving from a research intensive university to a PUI, or other less research focused institution, while furthering your growth and development in sponsored programs administration.

**Tuesday, May 8th, 2012
8:15-9:00**

Breakfast 1 NCURA's Executive Leadership Program (ELP) – What's It All About?
Grand Lagoon Ballroom F&G
Facilitator(s) Cathy Snyder, Director, Costing Activities, Office of Contract & Grant Accounting, Vanderbilt University
Description The ELP is expressly designed to develop those leadership traits considered necessary to lead NCURA into the future and to ensure future leaders emerge with an understanding of NCURA's organizational structure, goals, and objectives. Come join the discussion and find out more from a participant in the ELP class of 2011.

Breakfast 2 Planning the Next Region III Meeting
Spanish Moss A&B
Facilitator(s) Rodney Granec, Associate Director, Office of Sponsored Programs, University of West Alabama
Description Our soon-to-be Chair-Elect welcomes one and all interested in volunteering or otherwise providing input related to programming for the 2013 Region III meeting in Memphis, Tennessee.

9:15-10:30

Concurrent 13 National Science Foundation - Update
St. Andrews Ballroom I
Level/Topic/Audience General Federal All
Presenter(s) Beth Strausser, Senior Policy Specialist, NSF Policy Office
Description This session will cover new developments at NSF - programs, policies, people and budgets. Senior NSF staff will provide a comprehensive review of what is new and developing at the National Science Foundation. Key administration initiatives and important recent and upcoming policy changes will be discussed. Topics will include acceleration of American Recovery and Reinvestment Act (ARRA) awards, revision of the NSF merit review criteria recommended by the National Science Board (NSB), changes to NSF's terms and conditions and an update on the Research Performance Progress Report (RPPR). Information on the progress of NSF's modernization of FastLane with Research.gov also will be provided. Learning Objectives: Learn about the NSF FY 2012 and 2013 budgets and administration priorities for NSF programs; Understand how NSF has implemented recent changes to proposal and award policies and procedures; and Learn about the progress of FastLane's modernization with Research.gov.

Concurrent 14	Payroll Certification: An Alternative to Effort Reporting St. Andrews Ballroom II
Level/Topic/Audience	Intermediate/Advanced Post Central
Presenter(s)	Mike Laskofski, Associate Vice President for Research Operations, George Mason University
Description	As part of the Federal Demonstration Partnership (FDP), George Mason University is participating as one of four pilot schools testing Payroll Certification as an alternative to traditional Effort Reporting. Payroll Certification uses a project based versus an individual approach to certification and requires PIs to verify that salary charges are reasonable in relation to work performed. The goal of the pilot is to reduce administrative burden on faculty performing research without compromising stewardship of federal funds. George Mason went live with the pilot on January 1, 2011. This session will review the background of the FDP pilot and George Mason's experience transitioning to the new system with a particular focus on the response from faculty and research administrators. We also will discuss next steps given recent Grant Reform Efforts at the federal level.
Concurrent 15	Nobody Told Me I needed to Contact Tech Transfer! St. Andrews Ballroom V
Level/Topic/Audience	Intermediate Pre Central/Department
Presenter(s)	Lauren Wilson, Senior Associate Director, Office for Sponsored Programs, The University of Alabama
Description	Why must Sponsored Programs offices work closely with Tech Transfer and Compliance? What pitfalls can be avoided if each office works collaboratively with the other? How do you know if a contract you are negotiating or a grant you receive falls within the realms of Tech Transfer? In this session, learn the basics of: 1. Spotting the issues for negotiating an agreement that affects Tech Transfer before it is signed, awarded and headed for problems. 2. Tech Transfer's responsibilities and how they impact the Sponsored Programs office responsibilities. 3. When Compliance, Sponsored Programs and Tech Transfer overlap, what then?
Concurrent 16	Risk Management Issues Related to Grants and Contracts St. Andrews Ballroom VI
Level/Topic/Audience	Intermediate Post Central
Presenter(s)	Mark Davis, Vice President, Higher Education and Academic Medical Centers, Attain Kerry Peluso, Associate Vice President for Research Administration - Emory University
Description	This session will address critical issues related to sponsored programs compliance management. The present environment continues to experience its share of audits, investigations and settlements. What are red flags – an overview of direct and indirect costing practices and support systems. Finally the importance of internal compliance – challenges and strategies for avoiding a collision course with regulatory oversight.
Discussion 7	Who Are You? Grand Lagoon Ballroom F&G
Topic	Human Capital
Facilitator(s)	Tom Roberts, Associate Vice President for Research, Florida Gulf Coast University
Description	The famed English rock band the Who formed at about the same time the field of research administration came into being. One of their hit songs, "Who Are You" challenged anybody who cared to listen to figure out who they are and where they fit in the grand scheme of things. This session will explore who research administrators are, how they came into being, and review recent empirical research that provides a great deal of demographic information about research administrators. The session is sure to help you in figuring out who you are and where you currently fit in the profession.
Discussion 8	Compliance guidance for the Research Administrator Spanish Moss A&B
Topic	Compliance
Facilitator(s)	Kacey Strickland, Director, Regulatory Compliance & Safety, Mississippi State University Valerie Williams, Director, Center of Excellence for Science Learning, Tennessee State University Beryline Temples, Senior Sponsored Programs Administrator, Sponsored Programs Office, University of Central Arkansas
Description	This interactive discussion session will focus on understanding the role of departmental, compliance and pre-award administrators in establishing and maintaining a successful research compliance program. The most challenging areas of research compliance to maneuver include Human Subjects (IRB), Animal Subjects (IACUC), Financial Conflict of Interest (FCOI), Misconduct in Research, Responsible Conduct of Research (RCR) and Export Control. Establishing best practices, fostering collaborative relationships and having a process to identify compliance issues is essential in avoiding delays in proposal submission, delays in research activities and avoiding incidents of noncompliance.

10:45-Noon

Concurrent 17	Donning Yet Another Hat: Becoming an Editor to Improve Proposal Quality St. Andrews Ballroom I		
Level/Topic/Audience	General	Pre	Central/PUI
Presenter(s)	Barbara Gray, Director of Sponsored Programs & Research Administration, Valdosta State University		
Description	<p>A proposal with good grammar, correct punctuation, and sound sentence structure will make a better first impression on reviewers and is more likely to be funded than a proposal of equal intellectual merit that is disorganized, redundant, and replete with “clunky” sentences and typographical errors. Some institutions employ science writers and/or editors to assist faculty with proposal writing, allowing them to submit very high quality applications. But, at many institutions, faculty must rely on either peer mentors, who may or may not have the appropriate skills, the departmental grants administrator who helps with proposal preparation, or the pre-award sponsored programs officer to assist in putting the final polish on a proposal. If your institution submits proposals that would benefit from editorial input or a sharper eye for surface errors, you believe yourself to be a reasonably good writer, and you choose to take on the editing function, this session will get you started. We will explore relationship building with faculty to facilitate the process and will identify some of the more common writing errors that can quickly be corrected before submission.</p>		
Concurrent 18	Hot Topics - Panel Discussion St. Andrews Ballroom II		
Level/Topic/Audience	Advanced	Post	Central
Presenter(s)	Shandy Husmann, Managing Director, Huron Consulting Group Nate Haines, Senior Director, Huron Consulting Group and Interim Post-award Director, UCLA Larry Hankins, Director, Contracts and Grants Accounting, Auburn University Tammy Murrell, Director, Post Award Services, Georgia Health Sciences University		
Description	<p>Panelists will engage in discussion and share experiences related to post award specific and general management topics. This will include improving staff develop and retention, increasing customer accountability, and utilizing performance metrics. We will also discuss trends in post award information technology such as development of Principal Investigator web portals.</p>		
Concurrent 19	Identifying and Managing Conflicts of Interest St. Andrews Ballroom V		
Level/Topic/Audience	Beginner/Intermediate	Compliance	All
Presenter(s)	Jeff Steltzer, Director, Office of Conflict of Interest Management, Georgia Institute of Technology Gene Pope, Officer, Conflict of Interest Management, Georgia Institute of Technology		
Description	<p>Often times the confluence of University technology transfer, commercialization, consulting, and research activities creates real or perceived conflicts of interest, which are the natural outgrowth of successful research and commercialization efforts. However, increasingly stringent federal laws mandate that the faculty and the University have a joint responsibility either to develop a plan to manage the conflict or to eliminate it. This is necessary to preserve the public trust in the knowledge discovered and disseminated by the University, and also to protect both the University and the faculty member from even the appearance of bias or other forms of undue influence. This session will present an overview of the changing regulatory environment governing objectivity in research and present examples of common conflicts of interest and ways to manage them.</p>		
Concurrent 20	Legislative Impact on Grants Management St. Andrews Ballroom VI		
Level/Topic/Audience	Intermediate/Advanced	Federal	All
Presenter(s)	April Heyward, Post-Award Research Administrator, University of South Carolina		
Description	<p>Does it seem like every other day that there is something changing in Research Administration? What was a “no” six months ago is now a “yes” and what was a “yes” six months ago is now a “no”. How are current and proposed grant management policies determined? How did the salary cap reduction come about? Who is determining the final numbers of the Research budget? What happens to Research if an Appropriations bill does not pass? Why is there so much focus on Accountability and Transparency? Where is this coming from? Legislative Impact on Grant Management will provide a complete picture of how the Legislative Branch directly and indirectly impacts Research Administration on a daily basis.</p>		

Discussion 9 Problem Solving/ Civility in the Workplace
Grand Lagoon Ballroom F&G
Topic Pre
Facilitator(s) Brigitte Pfister, Director of Proposal Development, Virginia Commonwealth University
Trisha Southergill, Director of Grant Support Services, Clemson University
Description How do you get all the work done and still have a life (not to mention your sanity)? In this discussion group, we'll talk about some useful strategies for problem solving, maintaining work-life balance, and dealing with difficult personalities.

Discussion 10 Unallowable Cost or Just Unusual: A discussion on how to distinguish between the two
Spanish Moss A&B
Topic Post
Facilitator(s) P. Dean Surbey, Executive Associate Dean, Administration Finance, Rollins School Of Public Health, Emory University
Marilyn Surbey, ME Surbey Consulting
Description Join in on a discussion on when unusual costs not listed in the circulars might still be allowable and how to successfully document and defend such costs. Bring examples of your own crazy expenses and see how other institutions would handle.

1:15-2:30

Concurrent 21 Engaging Historically Black Colleges & Universities and Minority Serving Institutions
St. Andrews Ballroom I
Level/Topic/Audience Advanced Pre Central
Presenter(s) Phyllis Danner, Research and Sponsored Programs Senior Fiscal Officer, Tennessee State University
Dr. Marcus W. Shute, Vice President, Research and Sponsored Programs, Clark Atlanta University
Theodore Callier, Associate Vice President, Research and Sponsored Programs, Dillard University
Description Successful collaboration with historically black colleges and universities (HBCUs), Hispanic serving institutions (HSIs) and other minority institutions (MIs) requires strategies to identify research expertise at minority institutions. There are many strategies for optimizing collaboration with minority institutions, such as building upon prior experience with minority institutions, sustaining existing partnerships, establishing new collaborative efforts, and generating support for both research and educational efforts. This session will discuss these strategies and provide real-world examples of these strategies can be beneficial to your institution.

Concurrent 22 NIH Update
St. Andrews Ballroom II
Level/Topic/Audience General Federal All
Presenter(s) Carol Wigglesworth, Grants Policy Analyst, Office of Policy for Extramural Research Administration, National Institutes of Health
Description What's new at NIH and what's coming your way soon? This session will provide pertinent new information for grantees, including NIH budgetary information, organizational changes, new progress reports and other new eRA post award processes, changes to Just-in-Time, and other revisions to grants policy. Learn how you can be prepared for your organization in the upcoming months, and where to find additional information or resources.

Concurrent 23 Export Control – Is this still a problem?
St. Andrews Ballroom V
Level/Topic/Audience Intermediate/Advanced Compliance Central
Presenter(s) David Brady, Director, Office of Export and Secure Research Compliance, Virginia Polytechnic Institute and State University
Description Export compliance officers are popping up at colleges and universities across the country, so everything is taken care of-right? If only it were that simple. Export and sanctions regulations are constantly changing, lately at an accelerated pace. In the wake of the Roth case, multiple law enforcement agencies and the national media are focusing their attention on colleges and universities compliance with export regulations. In this session we will discuss current and pending export and sanctions changes resulting from the export reform initiative, new guidance from NASA that restricts some Chinese nationals participation in NASA awards (even grants), new attention being paid to universities by investigative journalists, and some export and sanctions problems your research administrators never thought you had. Is compliance with export and sanctions regulations still a problem for universities? Now more than ever.

Concurrent 24	Cost Share Basics: Documentation and Management St. Andrews Ballroom VI
Level/Topic/Audience	Beginner/Intermediate Post All
Presenter(s)	Barbara A. Howell, MA, CRA, Research Coordinator and Instructor, University of Central Florida
Description	Participants in this interactive workshop will gain a broad understanding of cost-share regulations and practices. Participants will be able to describe different types of cost-share methods and understand their importance to project administration. Topics will include identifying allowable cost-share items, understanding how to document and track cost-share items throughout the life of the award, and learning the consequences of when cost-share obligations are not met.
Discussion 11	The Ins and Outs of an Audit Grand Lagoon Ballroom F&G
Topic	Post
Facilitator(s)	Michelle Vazin, Director, Office of Contract & Grant Accounting, Vanderbilt University
Description	The auditors are coming! What do you do now? Come engage in a lively discussion about audits and some best practices to keep in mind to minimize the stress. No audit is enjoyable, but good management of the process is half the battle in managing the pain during an audit. Discuss some proven techniques that will enable you to deal with an audit successfully.
Discussion 12	New to Research Development? Spanish Moss A&B
Topic	Pre
Facilitator(s)	Angie Shotts, Coordinator of Research Support, Office for Sponsored Programs, The University of Alabama
Description	Research development has been around for many years under many different names but has been growing recently as a recognized profession. There is even an organization, The National Organization of Research Development Professionals (NORDP), that was established in 2010 "to build a community of Research Development professionals driven to enhance the research enterprise at their institutions." If you have been hired to work in research development or if research development has become part of your job, come join us for a discussion about what research development is and how do we facilitate it.
2:45-4:00	
Concurrent 25	NCURA: Knowledge, KnowHow and KnowWho St. Andrews Ballroom I
Level/Topic/Audience	General Human Capital All
Presenter(s)	Pat Hawk, Director, Office of Sponsored Programs, Oregon State University Marc Schiffman, Assistant Executive Director, National Council of University Research Administrators
Description	Knowledge, KnowHow and KnowWho are three benefits you can count on receiving from NCURA. This session will share the wide range of the professional resources powered by NCURA. Included will be a demonstration of the NCURA's new professional networking site, Collaborate, which will allow you to connect with your community of colleagues not just in the Beachin' Region but around the country.
Concurrent 26	Stranded on an Island? Working Together to Create a One-Stop Shop for Pre-Award, Post-Award, and Professional Development St. Andrews Ballroom II
Level/Topic/Audience	Intermediate Pre/Post Central/Department
Presenter(s)	Betsy Clements, College Grants Administrator, Clemson University Virginia D. Baird CRA, Grants Coordinator, Clemson University Amy Merck, Grants Coordinator, Clemson University
Description	Proposal development, submission, and grant management have become complex processes with many overlapping issues. Communication between these areas is vital to produce smooth sailing. We will describe our model, procedures, and the effectiveness of a "one stop shop" for sponsored projects – from concept to closeout. Connected office space, weekly meetings, continuous communication, and professional development are key to producing a seamless and cohesive grant process. Our "one stop shop" team is The Center for Research and Collaborative Activities (CRCA) located within the College of Health, Education, and Human Development at Clemson University. We will discuss our various services including: finding funding opportunities, faculty and staff professional development, proposal development, budget development, proposal submission, grant award management, audit readiness, and closeout.

Concurrent 27	Succession Planning and Building Infrastructure at a PUI St. Andrews Ballroom V		
Level/Topic/Audience	Advanced	Human Capital	PUI
Presenter(s)	Lori Messer, Director, Research & Sponsored Programs, Wake Forest University Debbie Shaver, Director, Research Services and Sponsored Programs and Executive Director, Research and Service Foundation. Inc., Georgia Southern University		
Description	Succession planning at PUI's can be even more critical than at larger institutions. Due to their limited staff, PUIs need to be prepared to handle leadership transitions. Building an infrastructure often goes hand in hand with succession planning, i.e., how do we achieve maximum benefit with modest staffing and resources? Strategies and tips for succession planning will be discussed. Examples of activities will be presented. Interactive format.		
Concurrent 28	Open Forum Discussion on Sub-Awards and Risk Mitigation Strategies St. Andrews Ballroom VI		
Level/Topic/Audience	All	Pre/Post	All
Presenter(s)	Robert G. Bingham-Roy Director of Operations, Board of Regents of University System of Georgia Sponsored Programs		
Description	<p>Kay Gilstrap, C.R.A. Grants and Contracts Officer III, College of Arts and Sciences, Georgia State University Anita L. McKinney, Assistant to the VPR and to the Director of OSP, Georgia Institute of Technology Dana Simpson, Manager, Subagreement Division, Georgia Institute of Technology</p> <p>One of the fastest growing areas in research administration is inter-institutional collaborations. This open forum will facilitate a discussion identifying high risk behaviors and mitigation strategies in sub-award administration and monitoring. Bring your questions, concerns and solutions/management strategies you have implemented at your institution. Be prepared to participate in a lively discussion.</p>		
Discussion 13	STAR METRICS- What's the Burden? Grand Lagoon Ballroom F&G		
Topic	Federal		
Facilitator(s)	Tammy Hudson, Associate Director for Contract and Grant Accounting, OSP, The University of Alabama Mike Laskofski, Associate Vice President for Research Operations, George Mason University		
Description	The STAR METRICS is a Federal and university partnership whose mission is the development of reliable methods of documenting and assessing the impact of the federal investment in research and development without imposing additional burdens on the data collection. Two of the aims of this project are to reduce burden and increase the quality of information by pulling the data directly from source data, instead of manual reporting. The discussion will include what institutions are doing to collect data and whether the reporting is completed by the information systems groups or the Sponsored Programs office. The discussion will include topics such as what resources were used, how much time was involved, internal administrative approvals and any difficulty in gathering the data.		

Wednesday, May 9th, 2012

8:30-10:00

Breakfast & Region III Business Meeting

St. Andrews Ballroom III-IV

10:15-11:30

Concurrent 29 Applying Lean and Continuous Improvement Methodologies to Improve Research Administration: Electronic File (e-File) System
St. Andrews Ballroom I

Level/Topic/Audience General Human Capital All

Presenter(s) Dr. Marcus W. Shute, Vice President, Research and Sponsored Programs, Clark Atlanta University
Sherri Williams, Post-Award Administrator, Clark Atlanta University
Tonya Kilpatrick, Post-Award Administrator, Clark Atlanta University

Description

With an increased demand for transparency in the administration of government funds, the knowledge, skills, and abilities (KSAs) of research administrators are in demand by colleges and universities, national governmental research laboratories, medical institutions, and non-profit organizations conducting research and operating public programs and projects. This workshop covers effective research administration by providing a broad overview of Lean and Continuous Improvement to improve processes specific to managing grant award files. This workshop will cover topics related to: 1. Creating a virtual repository system, 2. Creating a less-paper environment, 3. Managing change, 4. Leveraging technology and resources, 5. Aligning outcomes with Strategic Plans. Objectives: Participants will know how to conceptualize a process to transition from a manual filing system to an electronic filing (e-File) system. Participants will know how to map processes to identify non-value added activities. Participants will know how to create a virtual repository system utilizing the principles of Lean and Continuous Improvement.

Concurrent 30 A View from the Other Side: Reconciling Pre- and Post-Award Perspectives on Sponsored Programs
St. Andrews Ballroom II

Level/Topic/Audience Intermediate Pre/Post Central/PUI

Presenter(s) Pam Whitlock, Director, OSP, UNC Wilmington (retired) and Educational Consultant
Laura Letbetter, Director, Proposal Development, Kennesaw State University

Description

Ever wonder why the post-award office gets so bent out of shape about that cost sharing? Or, why pre-award folks bemoan Grants.gov and want FastLane back? Think that those working in the "other" area are from another world? This session will seek to clarify some of the areas that often make us wonder why each other is "doing that." We will discuss topics such as budgets, cost accounting standards/consistency, cost sharing, effort, pressure to grow the research activity and unyielding deadlines, while exploring how we are interdependent to form a successful sponsored programs organization.